

Residential 2 2018 Information

Term 4

29th October – 2nd November 2018

For all students in Years 7 – 10.

**Please read the following information, complete and return all forms listed
by COB 31 August 2018.**

1. Permission form
2. * Online form to provide information for:
 - a. Travel plans
 - b. Medical and dietary
 - c. Payment (

* Paper versions of the online form are available on the school website

Contents

The residential school	3
Arrival and departure	4
Accommodation	4
Transport	5
Buses	5
Bus routes	6
Flights	6
Public transport	7
Private vehicle - car	7
Costs and payment	7
Financial assistance and travel subsidies	7
Food	8
Personal items	8
Health and medication	8
Clothing	9
Activities	10
Sydney Academy's 'Medical and Consent' form.....	10
Privacy.....	10
Student behaviour.....	11
List of things to bring.....	12
Prohibited.....	12

The residential school

Residential schools are an integral part of learning with Aurora College. Your child is required to attend the residential school when scheduled.

During the residential program, students will be participating in both curriculum activities and social and cultural activities. It is a fantastic opportunity for students to connect face-to-face with peers and teachers and enjoy what Sydney has to offer. It also allows students to fulfil the mandatory requirements for meeting course outcomes.

The general rules and regulations of school and excursion activities apply to residential schools and students are expected to comply with the reasonable instructions of staff. The Department of Education's [Excursion Policy](#) states that students must behave appropriately at all times while on excursions.

Please read the following information, complete and return all forms listed by COB 31 August 2018.

3. Permission form
4. * Online form to provide information for:
 - a. Travel plans
 - b. Medical and dietary
 - c. Payment (

* Paper versions of the online form are available on the school website

Arrival and departure

Aurora College's residential program will be taking place from 4:00pm Monday 29 October to 8:30am Friday 2 November 2018.

Address: ibis Styles Canberra Eaglehawk,
1222 Federal Hwy Service Rd,
Sutton NSW 2620
[Venue information](#)
[Getting there](#)

Students can arrive on Monday afternoon, 29 October; from 4pm onwards but official sign in will be between 5pm – 6pm.

Supervision of students arriving at the venue by other means will be available after 4pm. All students will need to sign in and collect an ID card, program and other relevant information. Any students arriving on Tuesday 20 October need to sign in by 7:45 am.

Two executive staff members will have school mobile phones. They are able to be contacted in the event of an emergency.

Mobile # 1: 0475 961 392

Mobile # 2: 0475 961 395

All students are to be offsite by 9:30am on Friday 2 November. Students can leave any time before 9:30am, provided they sign out and are accompanied by their parent or guardian. There will not be any educational programs scheduled for the Friday as this day is designated for travel.

Accommodation

Students and staff will be accommodated within the grounds of Ibis Styles, Eaglehawk. Male and female students will be accommodated separately and will be supervised by Aurora College staff. Staff will also be staying overnight in the cabins (separate cabins to students), with at least one teacher staying in a room nearby the students. Security will be contracted to provide additional overnight supervision.



Transport

Parents are expected to make travel arrangements for their children to and from the Residential School at Ibis Styles, Eaglehawk.

To minimise the cost and disruption to families, Aurora College will hire buses to and from Ibis Styles, Eaglehawk from the regional centres listed below under 'Buses'. Buses are provided by the college in areas of the state where there are sufficient numbers of students to make the service financially viable and where there are staff available to supervise.

Staff will be available to supervise students in transit to and from Ibis Styles, Eaglehawk **via Sydney Airport**. Staff will accompany students to and from Ibis Styles, Eaglehawk by bus (Sydney Airport) or by Department of Education car (Canberra Airport).

Aurora College staff will supervise students at:

- **Sydney Airport** with the college bus departing for Ibis Styles Eaglehawk after the last flight arrives, approximately 2:30 pm
- **Canberra Airport** as required
- **Ibis Styles, Eaglehawk** from 4:00 pm
- **Buses**
 - **Bus 1 – Cobar** (with pickups/letdowns at Nyngan, Parkes, Cowra)
 - **Bus 2 – Griffith** (with pickups/letdowns at Darlington Point, Narrandera, Wagga Wagga, Gundagai)
 - **Bus 3 – Dubbo** (with pickups/letdowns at Wellington, Orange, Bathurst)
 - **Bus 4 – Nowra** (with pickups/letdowns at Ulladulla, Moruya, Narooma, Bega, Cooma)
 - **Bus 5 – Sydney Airport** (with pickups/letdowns at, The Big Merino)

After reviewing travel options, please promptly complete the online forms (Section 2. Travel Plans"). **If your child will be travelling as an 'unaccompanied minor' then you must let us know** by contacting the Aurora College office on 1300 287 629 or email auroracoll-h.school@det.nsw.edu.au

Buses

Buses will arrive and depart from the destinations in the table on the next page at a time to be advised, on Monday 29 October and Friday 2 November 2018. Students and the accompanying teachers will arrive at the residential school on Monday afternoon/evening and return to their departure point on Friday. **Please make plans to catch the bus allocated for your school.** These bus routes have been planned to accommodate student numbers along the routes and with growing numbers in our school we no longer have room for students to select an alternative bus.

Full bus timetables with exact pick up locations and times will be forwarded when we receive confirmation of the travel plans of all students and the itinerary from the bus company. **The additional cost per student to travel to and from Canberra on any of these buses is \$50 (return).**

Bus routes

BUSES	BUS 1	BUS 2	BUS 3	BUS 4	BUS 5
	Cobar* (3) <i>Bourke</i> (1)	Griffith* (6) <i>Wade</i> (1)	Dubbo* <i>South</i> (3) <i>Delroy</i> (9) <i>Coolah</i> (1)	Nowra* (13)	Sydney Airport <i>Broken Hill</i> (5) <i>Willyama</i> (5) <i>Tenterfield</i> (2)
Pick up points (in bold)	Nyngan (2) <i>Tottenham</i> (1)	Darlington Point <i>Coleambally</i> (1) <i>Finley</i> (2) <i>Deniliquin</i> (2)	<i>Narrabri</i> (1) <i>Coonabarabran</i> (1) <i>Coonamble</i> (6) <i>Baradine</i> (1) <i>Goodooga</i> (1)	Ulladulla (8)	<i>Glen Innes</i> (2) <i>Gunnedah</i> (1) <i>Macintyre</i> (2) <i>Murwillumbah</i> (1) <i>Kyogle</i> (4) <i>Richmond River</i> (4)
Students from schools (in italics) have been accounted for seating on the bus route. We have suggested closest pick-up point in bold.	Parkes* (21) <i>Condobolin</i> (1) <i>Forbes</i> (1)	Narrandera <i>Leeton</i> (1)	Wellington (1) <i>Mudgee</i> (1) <i>Gulgong</i> (1)	Moruya (10)	<i>Kadina</i> (1) <i>Ballina</i> (1) <i>Maclean</i> (2) <i>Melville</i> (1) <i>Kempsey</i> (1) <i>Wauchope</i> (1) <i>Gloucester</i> (1)
	Cowra (8) <i>Young</i> (8) <i>Henry Lawson</i> (1)	Wagga Wagga* (1) <i>Coolamon</i> (1) <i>Billabong</i> (8)	Orange* (5) <i>Canowindra</i> (6) 37 students	Narooma (2)	
		Gundagai – Dog on the Tucker box <i>Tumut</i> (8)	Bathurst <i>Denison College</i> (7) <i>Blayney</i> (2) <i>Oberon</i> (1)	Bega (2) <i>Eden Marine</i> (5)	The Big Merino <i>Goulburn</i> (1) <i>Mulwaree</i> (3)
				Cooma <i>Jindabyne</i> (10)	
Final destination	Ibis Styles Eagle Hawk -				
Teachers on bus	MCMURTRIE* GAUT	MURWOOD* CAMPBELL	CLUFF* HERTEL HOWARD	2 Sydney based teachers	Teachers required for Airport and bus supervision are still to be confirmed
Number of passengers	47 students 2 teachers 49 total	31 students 2 teachers 32 total	41 students 3 teachers 44 total	50 students 2 teachers 52	37 students 7+ teachers TBC 44 total

Flights

Aurora College will provide a bus from Sydney Airport to Canberra at a cost of \$50. Aurora College staff will be at Sydney airport to meet any children who are flying to and from Sydney for the Residential program. Please provide a copy of the flight reservations with the signed permission note.

Students should **arrive** at Sydney airport on Monday 29 October 2018 by **1:30pm** (or the nearest time before that). The bus will leave Sydney Airport after the last flight arrives, approximately 2pm for arrival at Ibis Styles, Eaglehawk around 6:00pm.

Return flights should be booked for departure after approximately **1:00 pm** (or the nearest time afterwards) on Friday 2 November 2018.

Flights to and from Canberra

Students should arrive after 3:00 pm (or the nearest time to it) on Monday 29 October 2018.

Flights should be booked to depart before 1:00 pm, (or earlier from 9:00 am), on Friday 2 November 2018.

If you are unsure about the suitability of flight times, please check with the college's coordinating office on 1300 287 629

Public transport

In some exceptional circumstances, students may need to travel via public transport to and from the residential school. If this is the case, please ensure arrangements are made for your child to arrive and be collected at one of the destinations listed on the previous pages.

Private vehicle - car

If parents wish to transport students direct to the residential school, please arrive between 4pm and 6pm. Please park in the parking spaces next to the office.

In exceptional circumstances, a student may wish to travel to and from the residential school with another parent or a teacher. If this is the case, please ensure you complete the *Travel in another's private vehicle* section on the permission form.

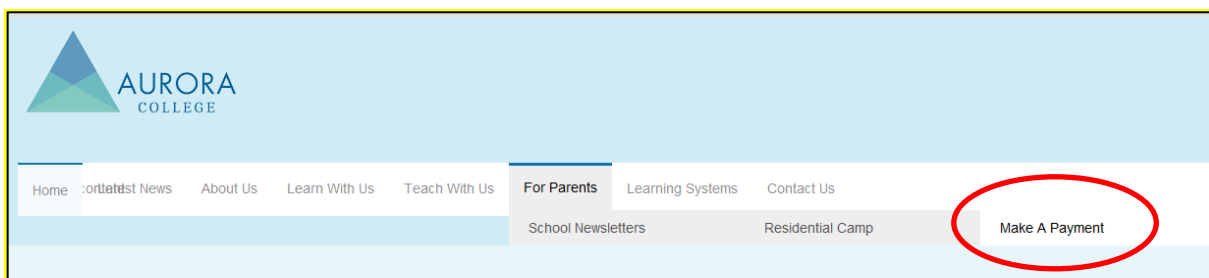
Parents who drive their students to the residential may be eligible for the government's *School Drive Subsidy* for Distance learning students attending mini-schools

<https://apps.transport.nsw.gov.au/ssts/wholsEligibleSchoolDrive#scrollTargetHome>

Costs and payment

The cost of this residential school is **\$350** for the first child and \$175 for subsequent children in the one family. This includes the cost of accommodation, all food, entry to all activities and travel to and from all activities during the residential program in and around Sydney.

Payments can be made by personal cheque or credit card via our website. If you choose to pay online you **MUST include** your **child's initial** and **surname** and the **reference RES2** in the description/reference. Online payments can be accessed via our website www.aurora.nsw.edu.au under the 'For parents' tab.



Payments can be made in instalments by prior arrangement with the college.

Financial assistance and travel subsidies

Families seeking financial assistance with the cost of the residential school may be eligible for the:

- *Aurora College Student Assistance Scheme* – contact Aurora College on 1300 287 629
- *School Student Transport Scheme* <https://apps.transport.nsw.gov.au/ssts/>
- *School Drive Subsidy* for Distance learning students attending mini-schools <https://apps.transport.nsw.gov.au/ssts/wholsEligibleSchoolDrive#scrollTargetHome>

Please contact the school office (auroracoll-h.school@det.nsw.edu.au) on 1300 287 629 for further information regarding payments and financial assistance.

Food

All meals from dinner on the Monday night to lunch on Friday are provided, unless specified otherwise on the program. Students will need to pack food for their journey to the residential and may wish to purchase snacks and items during stops along the way.

On days out, students will collect a packed lunch to take with them. Students may like to bring extra money to purchase food when they are off site.

Special dietary needs are catered for and should be advised on the attached forms submitted to the Aurora College office and the online forms submitted to Sydney Academy of Sport and Recreation. Students with special dietary requirements are expected to make themselves known to staff members so they can be shown where specific items are stored. Every effort will be made to cater for students with dietary requirements, however, it is advisable that students pack some additional food in case alternate provisions are not to their liking.

Students may pack a reasonable supply of snacks for their own consumption at the residential, although large quantities of sugary snacks should be avoided.

Snacks containing nuts are not permitted due to severe allergic reactions from fellow students and staff.

Personal items

Students are responsible for all items they bring with them, including mobile phones, laptops, money and other personal items. The charging of electronic devices is also the responsibility of the student. **Excessive amounts of cash and other valuables are not required.**

Students may have an opportunity to purchase souvenirs, if they wish, from surrounding stores but will **require additional money.**

Additional money may also be needed for students who wish to purchase food and drinks on route to and from the residential school.

Health and medication

Please complete and return the attached medical information form and permission for administering medications form. Copies of any **ASCIA action** plans for allergic reactions or anaphylaxis, and **asthma or other health plans** lodged with the student's home school also need to be forwarded to Aurora College.

All medications must be in the original packaging, clearly labelled with the student's name, the name of the medication, instructions and time for administration. This needs to be handed in at the sign-in desk upon arrival at the residential school. Any student requiring Schedule 8 drugs must report to an Aurora staff member who will arrange for the medication to be locked away until required.

First aid kits and night staff are available on site at Ibis Styles Eaglehawk.

One room will be allocated as a 'sick bay' if required.

Mental well-being is just as important as physical well-being. If any student experiences difficulty at any time it is important that he/she tell the Aurora staff member in charge. Parents can inform the coordinating office or speak to our school counsellor about any well-being concerns prior to the residential.

Clothing

New students will be issued with an Aurora T-shirt which they will need to wear on their excursion day/s out. New students should have already ordered their shirts. Whilst there is no official Aurora uniform, certain standards in dressing are expected. Please refer to the 'List of things to bring' on the last page.



Existing students may need **to purchase a new Aurora T-shirt** if they have outgrown theirs or require additional shirts. To order an additional shirt please complete an [order form](#) and send to the [school email address](#). We welcome donations of outgrown shirts to provide as spare loan shirts during the residential.

Students are to dress in comfortable, clean and neat clothing that is appropriate for each activity and the weather at the time.

Clothing not permitted:

- Singlet tops and tank tops
- Midriff tops
- Items with offensive logos or writing
- Torn clothes



Whilst this is not an exhaustive list, normal standards for schools and school excursions apply.

Enclosed-toed shoes are required during all scheduled activities including classes and on the students' days out. Full leather covered shoes are essential for science practical classes. Entry to classes and activities will be refused if inappropriate footwear is worn.

Areas where enclosed leather footwear (or other material confirmed by the manufacturer to be suitable, refer to Australian/NZ Standard 2210.1:2010 Safety, Protective and Occupational Footwear) is required are:

- Industrial Arts and trades workshop areas
- Science laboratories
- Canteen or Food Technology (Kitchen) areas

Sandals, open footwear or high-heeled shoes are not permitted in these areas. If students present for a class or activity with inappropriate footwear the student will be offered alternative educational activities until they are wearing appropriate footwear. (See https://detwww.det.nsw.edu.au/media/downloads/detoh_s/adminandmanage/oands/safeworklearn/riskmanage/footwearguide6.pdf for further information.)

Sandals, open footwear and thongs can be worn in dorms or during free time only.

Activities

During the residential program, most classes and excursions are scheduled during normal school hours. There are limited times during the residential program that allow for 'free time'. However, there are times where there is no compulsory activity. During these times, students need to follow instructions from staff, to be in the right place at the right time and only within the specified supervised areas.

Some of the planned activities for this residential which your child may have the opportunity to participate in include:

- Questacon (Stage 4)
- Maker Projects (stage 4)
- Cycling by the lake and walking tour of precinct (all cohorts)
- Australian Institute of Sport- Experience (stage 4)
- National Film and Sound Archives (Year 9)
- Interview 2 Impress mentoring session by ABCN (Year 10)
- CSIRO DNA & Discovery Centre (Stage 5)
- Ice skating and mini golf (all cohorts)
- Trivia Night (all cohorts hosted by Year 10)
- Lesson time with teachers onsite (all cohorts)
- Popup Bookshop (all cohorts)
- Author visit (all cohorts)

All activities involving water will be conducted in accordance with the [Guidelines for the safe conduct of sport and physical activity in schools](#).

Appropriate sun protection (e.g. hats, water resistant sunscreen preferably 50+, long sleeve shirt, sunglasses etc.) is required for all outdoor activities.

Aurora College student details online form

This term we are implementing online forms for gathering information.

Please provide all of the necessary travel and medical information via the [RES 2 2018 Student form](#) available at XXXXX

Privacy

The information provided by parents is obtained for Aurora's College residential program only. It will be used by Aurora College for permissions and safety purposes and will be stored securely.

You may correct any personal information provided at any time by contacting the Aurora College office on 1300 287 629.

Student behaviour

During the residential camp students are representing Aurora College and are expected to behave in a manner that reflects well on Aurora at all times, including travel to and from the residential. Students should be courteous to other students, staff and members of the public and adhere to all rules and directions as provided by their teachers and for each venue they visit.

In addition to the school [discipline code](#), which students are expected to adhere to during residential, students are required to follow our residential rules below.

- **Look after your name tags**
- **Be ready and on time for all lessons and activities**
- **Attend all scheduled classes and activities**
- **Ensure your name is marked off rolls**
- **Stay in bounds**, (students must avoid any out of bounds areas and be in the correct locations)
- **Keep your area/rooms clean and tidy and clear your table after eating**
- **Stay in correct dorm/ room** (STRICTLY NO BOYS IN GIRLS DORMS/ROOMS AND VICE VERSA)
- **Be considerate of others sleeping and remain in your dorm during the night** (the residential program is very full; students need adequate rest and sleep)
- **Follow any evacuation procedures quickly and sensibly, as directed by staff or venue**
- **Take responsibility for your requirements and belongings**
- **Hand in prescriptions and medications** to the designated teacher upon sign in
- **Do not share medications**, including energy supplements or natural remedies
- **Hand in any dangerous items to the Principal or Deputy Principal**

List of things to bring

All scheduled activities should go ahead as planned (but may be slightly modified) so it is important to be prepared for any variations to the program and weather conditions such as rain or heat.

The accommodation provides all linen and towels.

- | | |
|--|--|
| <input type="checkbox"/> Calculator | <input type="checkbox"/> Socks x 4 pairs |
| <input type="checkbox"/> Laptop and charger | <input type="checkbox"/> Toiletries, soap, lip balm, and insect repellent (No aerosol cans) |
| <input type="checkbox"/> Stationery eg: pens, pencils, highlighter, ruler, paper | <input type="checkbox"/> Handkerchief or tissues |
| <input type="checkbox"/> Spending money | <input type="checkbox"/> Thongs for shower |
| <input type="checkbox"/> Snacks | <input type="checkbox"/> A pair of Sneakers / enclosed shoes |
| <input type="checkbox"/> Mobile phone and charger (if necessary) | <input type="checkbox"/> enclosed-toed shoes |
| <input type="checkbox"/> Wet weather jacket | <input type="checkbox"/> Small backpack |
| <input type="checkbox"/> Shorts and t-shirts (no singlets, sleeveless or midriff tops) | <input type="checkbox"/> Sunscreen 50+, |
| <input type="checkbox"/> Jeans | <input type="checkbox"/> hat and sunglasses |
| <input type="checkbox"/> Aurora T-Shirt (to be worn on excursions off site) | <input type="checkbox"/> Board games/cards, PG rated DVDs (optional) |
| <input type="checkbox"/> Warm clothes - Jumper and tracksuit pants | <input type="checkbox"/> Plastic bags for dirty or wet clothes |
| <input type="checkbox"/> Pyjamas | <input type="checkbox"/> Medication (if required, complete permission) |
| <input type="checkbox"/> Underwear x 4 + sets | <input type="checkbox"/> Anything your teacher directs you to bring for lessons. |



Prohibited

Drugs, cigarettes and alcohol are not allowed at camp and any student found using or in possession of these items may be removed from the Centre. Students found in possession of illegal drugs will be reported to the police immediately. (Sport and Recreation parent information)