Term 2 Minutes

Meeting: 29th May 2018 – 4pm for a 4:30pm start
Held at: Officer Secondary College
Hosted by: Cassie Cardamone - AV and Library Technician
Minute taker: Michelle Nye

Attendees – Cassandra Cardamone, Lynne Moller, Tracey Ferguson, Fay Pattison, Sue Dracoulas, Frances Healy, Carmel Byrne, Jessica Gallagher, Michelle Nye, Eileen Cooney (2 guests) 12

Apologies - Elysabeth Donato, Carolyn O’Brien, Michelle Gummer, Donna Crutchfield, Donna Karvelas, Angela Gargano

AGM – appointment of SLAV Pakenham branch officers/co-convenors

1. Minutes of 2017 AGM - and any business arising – correction to Donna Crutchfield
   Moved: Lynne Moller & Seconded: Tracey Ferguson
2. Annual Report - from Michelle Nye – Convenor Moved: Tracey Ferguson & Seconded Lynne Moller
3. Financial report - summary of expenses and income – none as centrally organised
4. Election of Convenors for 2018 - Returning Officer to announced that the convenors will be; Michelle, Tracey, Cassie and Carmel. Movement that Eileen Cooney will attend and write the SLAV Council reports and that one other branch member or convenor will also attend SLAV Council Meetings. Moved: Cassandra Cardamone & Seconded: Tracey Ferguson
5. No other business arising
6. Close meeting

Term 2 Meeting

1. Lamont Books
   Book Fairs - Darren shared about Lamont Book Fairs and how easy this is to run in a school library. He showed us some photos of past book fairs. $50,000 worth of books with 30% commission back to the school. Darren explained about the process teachers discussed issues and ideas collaboratively. Shared about spaces and locking for security in spaces.
Book Lists – Amanda shared about Book Lists and how Lamont look after their customers. 40 schools are connected and being local offer a bespoke service. Proud of the local product that they provide and all SLAV members received an information pack. Book Lists and stationary can be ordered through Lamont and they can deliver it in any format wished by the individual schools.

2. **Literacy and Library at Officer**

Tracey Ferguson, Literacy Leader and Cassie Cardamone, Library Manager shared about OSC Whole School Reading program. Something of significance is whole school library logo development to brand the space. The mission statement of the library is focused on empowering others to be critical thinkers, enthusiastic readers, skillful researchers and ethical users of information.

Reading is equipped with an intervention process and levelled into CARS and STARS levels with two reading sessions a week. The program focuses on doing authentic tasks such as procedural texts. There are 16 teachers who enable literacy strategies to be shared. Text to text, text to self and text to world PD opportunities to develop whole staff comprehension strategies.

Independent reading program is a fortnightly session with Year 7 classes and Year 8 and 9 at teacher discretion. Tracey uses reading strategies on cards such as prediction, visualizing, inner voice, clarifying, questioning, summarizing – 5 Rs discipline process and use a silent behavior checklist while conferencing with students one to one.

NewsELA – account with English Language Arts – where articles are Lexile levelled to help students comprehend text at their personal reading level. (120 PAT R = Lexile1000) Reading Comprehension book marks prompts, groups active literacy reciprocal reading ideas, students write a response onto OneNote or into readers note books or reading journal ideas were suggested. A great way to keep track with what students are thinking and reading.

BASTOW program was also discussed

Cassie’s creative space was explained to us and the process was shared. Cassie talked about Geek Pride Day on 25th May with many participating. This event was a success and students sign up and Library is closed to only those kids. These days make these VIPs feel special and often these kids are not in trouble and like to be involved. Book marks are always available and kids trade them in the playground. They are made for library and event promotion. Genre bookmarks sit in the new books and “if you liked it” tags on displayed books to highlight new resources and these are the ones that are borrowed as the face out concept is key. Cassie is happy to share this with the branch and shared about her Harry Potter Day.

Cassie used Kahoot! and has a public account. [https://kahoot.it/](https://kahoot.it/) Boe_4eva – Cassie’s KaHoots Identity.
She uses prizes and themed based specific prizes for these days. Other events include, Library Lovers Day, Dc vs Marvel Day. Remembering that the Library is only open to those signed up on the list. Film days are also a fun way to run an event for a week (in order to view the whole film). Lists are capped at 40 – 50. Book to Film Day is coming up too. Publisher Program is used for listing series. Reading chain in house colours was one way to encourage class reading.

3. **SLAV Council Report**
   Eileen Cooney shared about past two SLAV Council meetings 17/3 and 12/5
   - Wild Apricot will be an up to date membership database
   - Real Primary School Libraries: Making It Happen Conference – 23rd June
   - Feedback from SLAV Council AGM held on 12th May
   - Discussion of SLAV PD costs and need of SLAV to listen to members and keynote speakers have not been of international standard
   - ISAL links to reading and research is well worth
   - Apps and game challenge may still happen so get ready

4. **General Business**
   - Retirement of Lynne Moller and Sue Dracoulas where branch sang a farewell song and gave them a card with a Robinsons Book Shop voucher

Meeting closed 6:15pm

Dinner at nearby restaurant – Officer Club, Officer was enjoyed by Tracy, Lynne and Michelle

Next Meeting – 5th September at Berwick Mechanics Institute – Focus on Lib Guides to be presented by Eileen Cooney