Name:_____

CRITERIA	Yes	No	How do you feel?		
			Confident	Kind of sure	Unsure
Research must be drawn from more than 2 sources, and you must take notes on what you read turning the research into **writing in your own words**.					
Question Matrix					
Clearly understands the structure and use of a Question Matrix	■		■		
Has generated at least six questions	■		■		
Has generated mostly relevant and informative questions (not requiring only "yes/no" answers)	■		■		
Structure of the text					
Introduction. Does it include a statement to identify and classify the subject?	■			■	
Facts about the topic.	■		■		
Conclusion (summary and comment)	■				■
Sequence					
Includes paragraphs(s) that use sequence language to explain the order of events.	■			■	
Cause and Effect words					
Includes paragraph(s) that explain a process using cause and effect language.	■			■	
Comparing, Contrasting and Classification					
Uses comparing adjectives		■			■
Paragraph Structure					
First paragraph introduces the topic.	■			■	
Each paragraph begins with a topic sentence	■		■		
Each paragraph clearly describes an aspect of the topic	■		■		
Each paragraph develops ideas clearly with supporting details	■		■		
Varied sentence beginnings	■			■	
Used a variety of simple sentences	■			■	
Used a variety of extended sentences (compound and complex)	■				■
Text Features/Navigational features					
Includes a use of headings and subheadings to divide and clarify	■		■		
Includes a glossary - tier 3 words you use should be in bold and a glossary of these words with meanings included at the end	■		■		
Includes a bibliography - books you used in research should be listed with their title and author; websites from which you took notes should be listed with hyperlinks (you do not need to include search engines like google)	■		■		

Tier 3 Language					
Uses technical language related to subject. These terms included in glossary.	✓		✓		
Impersonal Voice					
Uses formal and impersonal language	✓		✓		
Uses timeless, passive voice and present tense e.g. "The criteria has the purpose of assisting judgements being made on a place."		✓			✓
Text Features/Diagram					
Own diagram	✓		✓		
Pencil drawn	✓			✓	
Simple clean lines	✓			✓	
Labels with straight lines to image	✓			✓	
Annotated notes if necessary	✓				✓
Other graphic features (maps, tables, graphs, flow-charts, pictures/photos) drawn or copied from internet (source is cited in the caption) / *Includes a caption, and the size of the graphic feature is appropriately sized.*	✓		✓		
Systems Analysis					
Identifies something as a system	✓			✓	
States all of the parts of the system and how they work	✓			✓	
Changes one part of the system to see what would happen	✓		✓		
Makes a conclusion about how the one change made changes the system	✓			✓	
Makes conclusions about how the parts interrelate (importance, order, amount needed, comparison to other systems)	✓				✓
Compares the system to another		✓	✓		