

# Information Communication Technology Agreement

## Student Agreement

I agree to use the technology and networks at our School in a responsible manner for the purposes stated by my teacher for the entire time of this agreement at Berwick Fields Primary school. If I find inappropriate content I will immediately turn off the monitor / screen and tell my teacher.

**When working on the internet I will use common sense at all times and will :**

- Only work on the web for purposes specified by my teacher.
- Not give out information such as my surname, address, telephone number, date of birth or my parents' or anyone else's name, address or home / work telephone numbers.
- Never send a person my picture without checking first with my teacher.
- Always have my teacher's permission before sending electronic communication etc, personal messages, instant messaging and emailing.
- Not send any electronic communication that have inappropriate language or disrespect others or make them feel uncomfortable.
- Not use the internet to frighten, harass or annoy other people.
- **Use the Ultranet in a safe and responsible manner that complies with the Ultranet TERMS of SERVICE.** <http://www.education.vic.gov.au/management/ultranet/tos.htm>
- Tell my teacher immediately if I find any inappropriate information about myself, the school, or any other person.
- Not respond to any messages that are unpleasant, that make me feel uncomfortable in any way or that is from a person I do not know. It is not my fault if I get a message like that. I will tell my teacher immediately if this happens.
- Never agree to meet with someone I've talked with on the internet.
- Not sign up for or log on to any online chat rooms, resources or promotions with the permission of my teacher/ (s)
- Not use material found on line unless I have permission from the person who created the material. If I am unsure I will check with my teacher.
- Follow school guidelines and procedures when preparing materials for publication on the web.
- Always check with my teacher before copying files to external media eg, hard drive or USB drive, SD cards, DVD.
- Keep my log-in and password information private.

**I understand that:**

- Serious breaches of the rules will see me lose my Internet / e-mail access rights indefinitely.
- Minor breaches of the rules will result in a warning or restricted access to the internet.

### Parent / Guardian Consent:

I understand that the Internet, like the real world, students will be able to access information in a variety of formats and locations. Like the real world there are places that are suitable only for adults and many places more suitable for students.

I understanding that in order for students to have access to the Ultranet they will need to have permission to use the internet. This means that the signing of the internet agreement by students and parents/ guardians, covers the Ultranet.

I understand that Berwick Fields Primary School will provide adequate supervision when students are using networks and have made every effort to minimise the risk of exposure to unsuitable material.

I understand that this agreement will be applicable to my child for the Prep to Grade 2 years and then again will be resigned for the years 3 – 6 unless this document is amended during this time.

Yes No

- I have read and understood the Berwick Fields “eLearning Acceptable Use Policy”.
- I have read and agree to the Ultranet Terms of Service, which my child agrees to each time they access the Ultranet.  
<http://www.education.vic.gov.au/management/ultranet/tos.htm>
- I have discussed this policy with my child and understood that should my child breach this Policy they may be restricted in their network / e-mail use.
- I give permission for my child to access the networks at Berwick Fields with appropriate security and supervision.
- I give permission for images and work produced at school to be published on our school website without any identification of names.
- I agree to my child corresponding with others under suitable supervision, using electronic communication.

Parent / Guardian Name: \_\_\_\_\_

Parent / Guardian Signature: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Are you being cyber bullied?**

*Cyber bullying includes teasing, spreading rumours or sending unwanted messages using email, chat rooms, instant messaging and SMS.*

*Remember, bullying is never your fault. It can be stopped and it can usually be traced.*

Kids Helpline 1800 551 800 [www.kidshelp.com.au](http://www.kidshelp.com.au)

Bullying. No way! [www.bullyingnoway.com.au](http://www.bullyingnoway.com.au)

Cybersmart Kids Online [www.cybersmartkids.com.au](http://www.cybersmartkids.com.au)