

## Guidelines for Contributors

- 1.1 Preference will be given to articles of about 4000 words in length. Reviews and research reports should be between 1000 and 2000 words in length.
  - 1.2 All material should be submitted in hard copy and double-spaced with margins of at least 2 cm. If accepted, contributions must then be provided in electronic form as a Word or rtf file. Contributors will also be asked to submit an abstract of about 100 words for inclusion in RILM and other indexing services.
  - 1.3 *Context* is a fully refereed journal, and all articles will be subject to a referral process by at least two persons deemed suitable by the Editorial Committee. The name of the author and the names of any readers will remain confidential until publication, at which time, if requested, readers may allow their names to be made known to the author.
  - 1.4 Manuscripts accepted for publication are subject to stylistic editing.
  - 1.5 Postgraduate and undergraduate students should only submit contributions for publication after such contributions have been approved by their supervisor or lecturer.
  - 1.6 All contributors should submit a three-line biography for inclusion in the journal.
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- 2.1 References should be set out according to the footnote system contained in the *MLA Handbook for Writers of Research Papers* (4th edition), with the following exceptions:
    - 2.1.1 All subsequent references to a source should include author's last name and short title;
    - 2.1.2 Single quotation marks should be used in all cases, except in the instance of a 'quotation "within" a quotation.'
    - 2.1.3 All dates should be express in the following format: 25 December 1974.
  - 2.2 Pitch notation should follow the Helmholtz system (with middle C as c').
  - 2.3 Musical examples, illustrations, tables and diagrams are to be set out with proper captions and with locations and sources of examples carefully indicated. Examples should be computer typeset and formatted to fit within a text area measuring 125mm wide by 205mm high. Photographs should be provided as glossy black and white prints or high-resolution (at least 300 dpi) scanned files, preferably in tiff, jpg or eps format.
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- 3.1 It is the author's responsibility to obtain any necessary copyright permission and to provide the Editorial Committee with the original copy of such permission.
  - 3.2 Articles should not be submitted to other journals while they are under consideration by the *Context* editorial committee, nor once they have been accepted for publication in *Context*, without obtaining the permission of the Editorial Committee.
  - 3.3 An article republished in whole or in part (including in altered form) in other sources should contain an acknowledgement that it, or sections of it, originally appeared in *Context*.