

APPLICATION TO LEASE A LAPTOP

About our Laptop Program at Holy Family

We are conscious at Holy Family that we are preparing children for a successful future and for jobs which are currently unknown. What is certain however, is that technology will continue to play an important role for lifelong learners.

At Holy Family School we believe all children require excellent access to technology so that they can resource, create and present their own authentic learning. We are also very conscious of the need for a broad holistic approach to learning incorporating our emphasis on well-being, identity and sustainability.



All children in Years 2-6 are provided with laptops which they are able to use at school and at home (with a Responsible Care Agreement). School Fees will incorporate the cost of the laptops. Children in Reception/Year 1 are able to lease a laptop for use at home and school for the cost of \$38 per month as a separate amount to School Fees.

The laptop computer will access the internet and the school network via wireless network points allocated around the school. The laptop will have the latest multi-media software programs used at Holy Family, is covered by the school insurance (subject to terms and conditions) and have a three year guarantee by Apple Computers. The MacBook Air is light and compact with a metal shell making it more durable. There will be an extra level of protection for the laptop with the inclusion of a shell.

Payment may be made as a monthly deduction from your bank account or at the office via cash or Eftpos.

Please note that only laptops and devices owned by the school are permitted to access the school network to ensure that children have access to the best security, the latest software and reliable hardware and fast network speed. This enables teachers to focus on their teaching rather than trying to sort out technical problems and capabilities with unknown devices.

Reception/Year 1 classes are still provided with multiple computers to be shared by the students in the room, however if you wish your child to have their own exclusive laptop computer simply fill in the Agreement to lease laptop form on the next page and return it to the School Office as soon as possible. Please note that if the school fee account is in arrears, a laptop will not be provided.

If you have any questions about this proposal, please call me at the school. I shall be very pleased to speak and share the vision with you.

KERRY WHITE
PRINCIPAL

Agreement to Lease Laptop from Holy Family Catholic School

Please complete the following if you will be leasing a MacBook Air.

I _____ agree to lease from Holy Family Catholic School the equipment listed below for my child _____ of class _____

- It is a requirement to keep school fees up to date to lease or continue leasing a laptop.
- I will notify the school immediately if the laptop is not in working order.
- I will notify the school immediately of any damage caused to the laptop.
- I will ensure that my child takes due care to protect the machine by ensuring that they carry the laptop appropriately ie lid closed
- I will not attempt to repair or have the laptop repaired.
- I will return the laptop to the school at any time it is requested for updating or maintenance.
- If your child is leaving school you are required to return the laptop one week prior to the final day.
- Please ensure the MacBook, charger and shell are all returned in good clean condition to the school. Failure to return on time will result in an extra month being invoiced.
- The Laptop and accessories must be returned in good working order and the health-check by an Apple technician be approved or fees may be charged.
- **The protective shell is NOT to be removed or tampered with** but stickers may be placed on the outside of the protective shell.
- **Should the protective shell be damaged you will be invoiced at full replacement cost.**
- In the event that a laptop requires repair due to accidental damage or misuse, an **amount of \$200 insurance excess** will be charged to the family.
- Laptop chargers are NOT to be brought to school.
- Damage to chargers will be invoiced the replacement cost of the charger unless covered under the warranty.
- I understand that I will receive an invoice each month for payment of the laptop and that I will make payment to my account promptly.
- Failure to pay the invoice within 30 days may result in the laptop being returned to the school.
- The laptops are NOT covered under insurance outside of Australia. Laptops under this agreement are NOT allowed to leave Australia.

Equipment

The package includes a MacBook Air, Charger, and protective shell.



Equipment state

Please note any marks, scratches or existing damage.

Agreement Particulars

Leasing cost per month: \$38.00	Payment Options: Direct Debit, EFTPOS, BPAY or Internet Transfer (for Direct Debit please complete direct debit forms)
Instalment periods: Monthly	

Parent Signature: _____

Date: _____

Principal: _____

Date: _____

Office Use Only	Serial No.	Asset No.	Date Delivered	Date Returned