



Tobacco, Drug and Alcohol Policy

NQS

QA2	2.3.2	Every reasonable precaution is taken to protect children from harm and any hazard likely to cause injury.
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National Regulations

Reg	82	Tobacco, drug and alcohol free environment
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My Time Our Place

LO3	Children take increasing responsibility for their own health and physical wellbeing.
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Aim

To ensure children are not subjected to the dangers associated with tobacco, drugs and alcohol, we will maintain a harm free environment where no individual staff member is affected by alcohol or drugs.

Related Policies

Health, Hygiene and Safe Food Policy
Relationships with Children Policy

Implementation

Our service is strictly tobacco, drug and alcohol free

In order to keep children, educators, families and visitors free from the dangers of drugs, alcohol, tobacco smoke and other smoke, including illegal substances, the following rules apply -

Tobacco, Drug and Alcohol Policy

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The consumption of tobacco, drugs and alcohol is prohibited in all areas of the service including -

- Inside
- Outside in the playground
- Outside in the car-park
- In any areas which can be viewed by our services' children and families

Smoking and the consumption of alcohol is also prohibited -

- On incursions or excursions at any point during the event
- While travelling with a child
- At educator meetings
- At parent meetings

In relation to social events at the service involving service families:

- smoking is prohibited, whether in work hours or not
- alcohol may be consumed outside work hours if children are not present. Alcohol may only be brought into the service immediately prior to the commencement of the gathering, and only after all children have been collected. Any leftover alcohol will be removed from the premises immediately after the gathering concludes. Alcohol will not be stored for any length of time on service premises
- photos will be used to represent any alcoholic raffle prizes, and alcoholic prizes will not be stored on service premises.

Any alcoholic gifts given to educators or staff will be removed from service premises immediately (eg placed in individual's car if this is not parked on service premises.)

Under no circumstances will any person attend the service if they are affected by alcohol or drugs, including prescription medication, if in any way the consumption of these items impairs their capacity to supervise, educate or care for children.

The service will have No Smoking signs displayed.

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Where relevant, our educators will engage children in conversations or learning experiences that promote the benefits of a tobacco, drug and alcohol free lifestyle.

Sources

- Education and Care Services National Regulations 2011
- My Time Our Place Framework for School Age Care
- Work Health and Safety Act 2012
- Work Health and Safety Regulations 2012

Review

The policy will be reviewed annually by:

- Management
- Employees
- Families
- Interested Parties

Last reviewed: September 2016

Date for next review: September 2017

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