

Minutes – Friends’ School Parents’ and Friends’ Association.

General Meeting 1/2018, Thursday 1st March, 2018.

The Green Room, The Farrall Centre.

These minutes reflect the decision making procedures that are embodied in the constitution. Relevant items are recorded as having been “resolved by agreement”, reflecting that the decisions of the committee are decided by consensus, rather than being moved, seconded and voted upon.

1. Opening and Welcome:

The meeting was opened in the usual way with a period of silence.

2. Presentation:

Michele and the Fair Committee discussed at length the preparations for the Fair to be held on the 24/3/18. It seems most things are in hand.

3. Attendance:

Jane Gorman (Secretary), Anna Shannon (Treasurer), Michele Wilson, Wendy McHugh, Bill Avery, Jolene May, David Painter.

Apologies were received from Nelson File, Lisa Jeffs, Kirstan Long, Sally McGushin, Jane Pelham, Karen Dick, Lisa Hoyle and Jen Newton.

4. Confirmation of Agenda:

The agenda was confirmed.

5. Minutes of Previous Meeting:

It was resolved by agreement that the minutes be accepted.

6. Correspondence:

There was no correspondence of any significance.

7. Reports and Liaison:

7.1) Principal’s Report:

Nelson was an apology, but it was briefly discussed that as per last meeting it would seem that the school Master Plan may have been too ambitious for the available funds. At this stage the architects are working on tendering Stage 1, and the building surveyors are involved. This stage is anticipated to take 4-5 months.

7.2) Director of Community Engagement Report:

Bill reported that the school is nearly full capacity (128* out of a possible 1300 K-12). At the moment the Community Engagement Office is working on generating content marketing (videos etc) with parents to harness the power of word of mouth. The IB audit

will occur from the 14-16/3, this occurs every 3 yrs to make sure we are on track with implementing the IB programme.

8. President's Report:

We have a brand new President – welcome Nigel Reeves! Nigel was unable to attend this meeting due to work commitments but he looks forward to chairing the next meeting.

9. Treasurer's Report:

Net Fair takings were \$24,376.51 (note that there has been very little Fair expenditure to date). Overall we are in a fair financial position with \$53,856.49 on hand. Pleasingly, due to Marias' thrifty management that Welcome BBQ costs were reduced by 50% from last yr (at \$502.80). Of the 2017 funding priorities, we offered \$20,000 to the school and they used \$17,470.11. In 2018 the P&F were pleased to offer \$25,000 to funding priorities, but we requested the Yoga contribution be reduced to \$500, and more funds to Student Cultural Programmes.

10. Other Business:

We also discussed the possibility of a coffee cart at the Bell St Sports Grounds, and perhaps having multiple smaller fundraising events throughout the year instead of having the Fair every year.

11. Next Meeting:

Tue 15th May, 7pm, Green Room Farrall Centre.

12. Close:

The meeting concluded with a silence at 8.45pm.