



# Friends' Early Years

## Fees, Accounts & Subsidies 2019



### Fee Schedule

Education and Care Type	Fee Prior to Child Care Subsidy	Hours of Operation
Early Learning	\$102	7:30 am – 6:00 pm
Pre-Kindergarten	\$102	7:30 am – 6:00 pm
Outside Kinder Hours Care:		
Before Kindergarten Care	\$15	7:30 am – 8:35 am
After Kindergarten Care	\$24.50	3:00 pm – 6:00 pm
Kindergarten Vacation Care	\$102	7:30 am – 6:00 pm
Outside School Hours Care:		
Before School Care	\$15	7:30 am – 8:35 am
After School Care	\$24.50	3:15 pm – 6:00 pm
After School Care, Co-Curricular	\$19.00	3:15 pm – 6:00 pm
School Vacation Care	\$75	7:30 am – 6:00 pm

- **Days of Operation (2019):** Friends' Early Years is open in 2019 from Monday 14 January 2019 until and including Tuesday 24 December 2019, excluding public holidays. Before and After Kindergarten Care and Before and After School Care operate during term times only (as applicable to The Friends' School). Kindergarten Vacation Care and School Vacation Care operate during term breaks and student free days only (as applicable to The Friends' School).
- **Pre-Kindergarten:** To be eligible for Pre-Kindergarten, children must be scheduled to attend Kindergarten in the following school year or already be attending Kindergarten.
- **After School Care, Co-Curricular:** Co-Curricular Care applies to children who attend a co-curricular activity during part of an After School Care Session.

### Absences

- **Early Learning and Pre-Kindergarten:** Absences with two weeks written notice (for example, a planned family holiday) are charged 50% of the usual booked session fee for a period of up to 20 working days. Absences with a medical certificate (provided within 5 working days of the absence) are charged 50% of the usual booked session fee. All other absences are charged the full fee.
- **Outside Kinder Hours Care and Outside School Hours Care:** Absences with a medical certificate (provided within 5 working days of the absence) are charged 50% of the usual booked session fee. All other absences are charged at full fee.
- **Centre Closure:** Friends' Early Years does not charge fees for days when the centre is closed due to a public holiday or the Christmas break. If the centre is closed due to a period of local emergency, for example local flooding or a disease outbreak, then normal fees and Child Care Benefit Discount entitlements apply.

### Late Collection of Child Fee

Without exception, a late fee of \$40 per 10 minutes or part thereof applies to each child still on the premises at or after 6:00 pm.

### Payment of Accounts

Account statements are emailed fortnightly and payment of accounts is made via automatic, direct debit on a MasterCard, Visa or nominated bank account using Childcare Easy Pay. Failure to pay fees without prior arrangement may result in the account being referred to a debt collection agency and/or cancellation of enrolment. In addition, we reserve the right to charge an administrative levy and/or to recover collection costs on fees outstanding beyond the due date. We reserve the right to decline a child's enrolment at The Friends' School until such time as any outstanding Friends' Early Years fees have been paid in full. Where more than one person has applied for enrolment of a child their liability shall be joint and several.

### Child Care Subsidy

To apply for the Child Care Subsidy, you will need to undertake the following steps:

- Step 1:** Sign in to your [myGov](#) account. If you don't have one, you will need to [create a myGov account](#).
- Step 2:** Link myGov to Centrelink. You can do this under Services.
- Step 3:** Select Centrelink and complete the Child Care Subsidy Assessment.
- Step 4:** Confirm your child's enrolment.