

Craigburn Primary School

2021

CRAIGBURN
Primary School



S e l f - w o r t h
C a r i n g
R e s p o n s i b i l i t y

Annual General Meeting

A report to the school community on the achievements and future directions
of the Craigburn Primary School Governing Council.

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Annual General Meeting - Monday 22 February 2021

- 6.00pm Drinks / Nibbles
- 6.30pm Welcome - Katelyn Adams - Governing Council Chairperson
Apologies
- 6.35pm Spotlight: Learning in COVID times – what did we learn? Nicky Taylor / Rob Warncken
- 6.50pm Minutes of previous AGM – Monday 24th February 2020
Business Arising from the Minutes

Reports from Sub committees

All reports are tabled and convenors will speak to the AGM regarding their report and answer questions from the floor.

- Sport Rob Warncken
- Parent Fundraising Samantha Slattery
- Canteen Rob Warncken
- OSHC Kylie Preece
- Finance Kylie Basley
- Environment Paul Luke (for Emily Gray)
- Principal Paul Luke
- GC Chairperson. Katelyn Adams

General Business Katelyn Adams / Paul Luke

- Volunteer Award for Outstanding Service

Election of Officers Paul Luke

Members concluding 2 years:

- Catherine Argent
- Kathryn Stone
- Larissa Chapman

Retiring Members

- Jane Syme
- Lisa Barkham
- Jodie Williams

Continuing Members:

- Steve Bottrill
- Belinda Cece
- Katelyn Adams
- Kylie Basley
- Samantha Slattery
- Alice Hilberdink

7.30pm Close

Next Meeting of New Council: Monday 1 March 7.00 pm – Staff Room, Craighburn PS.

Further light refreshments

Annual General Meeting Minutes - Monday 24 February 2020

Welcome

- Katelyn Adams opened the meeting at 6.35pm.
- Present: Paul Luke (Principal), Nicky Taylor (Senior Leader), Belinda Cece (Minutes), Samantha Slattery, Lisa Slate, Tahlia Woolford, Steven Bailey, Jane Syme, Katelyn Adams, Catherine Argent, Kylie Basley, Steven Botrill, Kathryn Stone, Alice Hilberdink, Larissa Chapman, Katrina Manuel, Tristan Fergusson and Lisa Barkham.
- Apologies: Rob Warncken (Deputy Principal), Jessie Sansome, Jodie Williams and Rebecca Harrison.

Guest Speaker – Nicky Taylor – Senior Leader

- Nicky talked about the work the school has been doing with regard to Interoception.
- The school has received a \$10,000 grant to assist with the implementation of this program.
- Students have been sharing interoception activities in the Daily notices
- Helps us to recognise how we feel and avoid “Flipping lid” (where your brain’s thinking cap lifts and you feel big emotions)
- Caitlin, department’s project officer to do a parent session.

Minutes of Previous AGM – Monday 18th February 2019

- Business Arising - Nil
- Moved to be accepted: Kylie Basley
- Seconded by: Lisa Barkham

Reports from Sub-committees

All reports were tabled and convenors spoke to AGM regarding their reports.

Sports – Steve Botrill

- Full report has been included in 2020 AGM pack
- Tabled as read.

Parent and Community Engagement (Fundraising) – Samantha Slattery

- Full report has been included in 2020 AGM pack
- Total just over \$13K for the year, noting we did not run a ‘big’ event this year such as a colour run etc.

Canteen – Lisa Barkham

- Full report has been included in 2020 AGM pack.
- Qkr conversion is going well.
- Special days are a big win – lots of reports of kids trying new things.
- Need more volunteers – new requirements last year means we lost a few.

OSHC – Paul Luke

- Full report has been included in 2020 AGM pack.
- OSHC is always popular with prospective parents.
- Strong committee – parent representation.

Finance – Katelyn Adams

- Full report has been included in 2020 AGM pack.
- Strong position at the end of 2019 – net surplus of \$130K
- Cash Reserves of 9% of the resource Entitlement Budget- well above recommended benchmark of 5%
- Thank you to Fundraising Committee
- Included incursions in Materials and Services Fee for 2020 \$37 in value and no need to complete additional forms, plus it means that children on school card don’t have to pay extra.

- Paul added he would like to thank Katelyn and Kylie for their work on the Finance Committee. We have built up reserves to have funds to carry out projects to improve the school (eg. things identified in the Learning Environment Opportunity Study (LEOS) carried out last year, such as painting and resurfacing).
- Resurfacing of the gym floor will be undertaken soon. \$87K funding has been provided for this and also to carry out an investigation of the ground underneath.

Environment – Kylie Basley

- Full report has been included in 2020 AGM pack.
- Please note the information on the student-led program in the report (provided by Emily Gray)
- Review of minor and major maintenance items
- LEOS was formally accepted by Governing Council in 2019 and identifies small- medium projects, some items have already been completed in 2019 (eg. parent meeting room).
- Junior Primary play area to be re-designed. Considering the location.
- In Week 6 Term 2, Paul has been invited to host the Department's Instagram page on the environmental activities that are happening at Craighburn.

Principal – Paul Luke

- Full report has been included in the 2020 AGM pack
- Thank you to our committed team of staff who give up weekends and holidays to attend professional development sessions and opportunities.
- Thanks to SSOs
- Had external review early this term.
- Importance of specialist learning areas and programs.
- InitialLit introduced for Receptions and Year 1s last year. Big improvement in scores for the Year 1 Phonics screen (53% in 2018 to 77% in 2019).
- Acknowledgement for Kerrin Burrows as the retiring Governing Council Chairperson. Thank you also to the other Governing Council members.

Chairperson – Katelyn Adams

- Full report has been included in the 2020 AGM pack
- Tabled as read.
- Thank you to the Governing Council members for their efforts.

General Business:

- Presentation of the Volunteer Award for Outstanding service 2019 – Katelyn Adams and Paul Luke
- Congratulations to Alice Hilberdink and Katrina Manuel for all your contributions to the school.

Election of Officers – Paul Luke

- Role of the Council is to support the strategic direction of the school in conjunction with the Principal and leadership team. Elections occur at AGM each year.
- Meetings are twice per term (weeks 4 and 9 except Term 1 and 4).
- Once elected, meeting dates will be determined.

Concluding members – 2 years

- Steve Bottrill
- Kylie Basley
- Katelyn Adams
- Jodie Williams
- Lisa Barkham
- Sam Slattery
- Kerrin Burrow
- Jessie Sansome
- Belinda Cece

Continuing members

- Jane Syme
- Catherine Argent
- Larissa Chapman
- Kathryn Stone

Nominations to Governing Council

- Steve Bottrill
- Kylie Basley
- Katelyn Adams
- Jodie Williams
- Lisa Barkham
- Sam Slattery
- Belinda Cece
- Alice Hilberdink

- Paul called for any additional nominations and then moved that following nominations are accepted. Lisa Barkham seconded.

The following new members to the Governing Council were elected:

- Steve Bottrill
- Kylie Basley
- Katelyn Adams
- Jodie Williams
- Lisa Barkham
- Sam Slattery
- Belinda Cece
- Alice Hilberdink

Meeting closed at 8:03pm

Sports Report

Like most things, COVID-19 impacted school sports at varying times and to differing degrees throughout the year. This did cause a number of sports seasons to be modified and our participant numbers to be a little lower than regular years. Huge credit to our parent coordinators who organised teams, coaches and referees/umpires at quite short notice while juggling ever changing fixtures and COVID-19 protocols.

In school sports are largely dependent on the support of parent and community volunteers. We are fortunate to have such a dedicated group of parents, friends and families who have taken on roles such as sports coordinator, coach, team manager, umpire, scorer, transport helper and more. A big thank you to everyone involved with special acknowledgement to the following people.

After-hours Sports Coordinators:

- Basketball – Andrea Wauer
- Cricket - Mark Lemmey
- Netball - Lisa Slate
- Soccer - Elissa Cartridge and Taryn Edwards

School Sport SA (formerly SAPSASA)

- Coordinator - Karen Pettman
- Knockout Cricket – Mark Lemmey
- Basketball - Andrea Wauer
- Knockout Football - Mark Lemmey
- Knockout Girls Netball – Karen Pettman
- Knockout Boys Netball – Karen Pettman
- Swimming – Karen Pettman
- Cross Country – James Ralston, Karen Pettman
- District Athletics Sports Day - Karen Pettman

A big thank you to our specialist sports teacher, Karen Pettman, for her outstanding work in coordinating all School Sport SA events - enabling Craighburn students to participate in a variety of individual and team sports. Special thanks to our front office team of Bronwyn Johnson, Vivienne Menere and Chelsea Clarke, who support our sports programs, respond to general enquiries and help process registrations.

I would like to acknowledge and commend all students, coaches, managers and supporting families for upholding the Craighburn Codes of Behaviour. It is rewarding to receive positive feedback from parents of other schools who comment on the positive behaviour and culture of Craighburn sports teams.

Special thanks to all our wonderful coordinators, coaches and team managers who give up numerous hours of their own time to conduct training, communicate with families and undertake duties on game days. After hours school sport would not be able to go ahead without your contribution.

As we begin a new school year, we encourage all students and families to consider their participation in school sport and to enjoy the many benefits it brings.

Rob Warncken – Deputy Principal

Fundraising Report

We began 2020 with a successful quiz night in February and looked forward to a positive year. However, in mid-march COVID-19 struck creating much uncertainty for everyone. As a result, many of the traditional fundraising activities were either put on hold, modified or cancelled. Despite the ongoing COVID situation we managed to soldier on and hold a number of activities.

All in all, our total fundraising effort for 2020 was around \$6,000, which is a fabulous effort considering the challenges we faced.

Special mentions

- Elly managed the digital Entertainment books so everyone could enjoy the discounts.
- Katrina and Alice again, did an amazing job running the second-hand uniform shop.
- Thank you to all of the amazing parents that helped out preparing the surprise bags for our Mother's and Father's Day stalls. These were gratefully received by families.
- We managed to squeeze in a school disco in mid-March.
- Sports day t-shirts

Special mention and thank you to Cath Argent, Kathryn Stone, Liann Delgado and Amy Harrison for their excellent support in planning and organising these fundraising activities. Without your efforts and enthusiasm these activities wouldn't happen. To all parents and friends who supported school fundraising, thank you.

Funds raised over the last two years will be spent on outdoor seating and new playground markings. In Term 4, members of the student leadership committee researched and prepared some proposals with Mr Luke which were then taken to students to vote on their preferred options. We look forward to seeing the installation of new seats and playground markings in 2021.

This coming year with COVID restrictions hopefully continuing to ease, we will revisit exciting plans to raise more funds this year and bring about more community engagement. Our first major event, the Colour Run is planned for Thursday 1st April.

Samantha Slattery - Parent Fundraising

Canteen Report

COVID-19 had a large impact on all aspects of canteen operations throughout 2020. Financially the canteen still managed to have a successful year thanks to the Federal Government job keeper program.

Qkr sales continue to increase dramatically more than cash sales. We would like to thank everyone for your continued support and look forward to it continuing this in 2021. A few special events were able to

be supported for example Harmony Day orange donuts, which always go down a treat. Many special days/events weren't able to go ahead unfortunately because of COVID restrictions.

Thank you to all the families that have assisted with volunteering in the canteen. They are always looking for new volunteers, having enough volunteers to cover all days is at times problematic. If you have any spare time, even just a few hours in the morning, please pop in and say hi to Sue and Sue and see what's involved. Volunteers just need to make sure they have completed the school volunteer procedures. There's always time for a cuppa and a delicious cookie too. Your children will enjoy seeing you working behind the counter!

Big thanks need to go to our managers; Sue and Sue for all their hard work and dedication in the running of the canteen, especially over the peak COVID times when no volunteers were able to support in person. Thank you also to our senior students who regularly volunteer at break times to assist with serving their peers.

Rob Warncken – Deputy Principal

OSHC Report

2020 was definitely an interesting year for all, including OSHC.

COVID-19, saw numbers drop dramatically from March, the introduction of government initiatives, Job Keeper, the Early Childhood Education and Care Relief package and Transition Package.

Unfortunately not all OSHC staff met the requirements to receive Job keeper, however we did continue to offer these staff member's minimal shifts, but some did choose to leave. Job keeper ended for Childcare and OSHC services in September. We moved on to the Transition package which paid services a Transition lump sum payment instead.

The ECEC Relief package ran from April 6th to July 12th 2020 offering families, free childcare and paying services a weekly payment, worked out from average attendance for a 2 week period in February 2020 and then halved. Early on the ECEC package did cover the weekly child attendance, but as we got closer to the end of the package and more families returned to work, the package no longer covered the bookings we were receiving.

April School holidays, saw all excursions cancelled and numbers as low as 5 for a day. July School holidays, we had an increase in numbers. We held a walking excursion. October School holidays, saw all excursions return with the service following COVID-19 Safe plans of the venues we attended.

December and January School holidays, we relocated to the library for site works in the hall. All excursion were held during this time following venues COVID-19 Safe plans and we didn't have to shut or cancel any excursion due to weather or catastrophic conditions.

Term time, whilst our numbers did increase from the dramatic drop in March/April, we never fully recovered to pre COVID-19 numbers, running at 30% less.

Unfortunately we were unable to hold committee meetings at the start of 2020 due to restrictions from COVID-19. We did manage a few during the 2nd part of the year, with limited members due to strict restrictions lifting. I am hopeful that in 2021 we can run committee meetings with all members again.

I'd like to thank Belinda Cece, Katelyn Adams, Paul Luke, Rob Warncken, Nicky Taylor and Chelsea Clarke for their time and support in 2020

I look forward to a positive 2021 for Craighburn OSHC & Vacation care.

Kylie Preece - OSHC Director

Finance Report

The Finance Advisory Committee supports our Principal to develop and monitor our school's budget to ensure it will achieve the direction of the school as developed by the Governing Council, Principal and staff.

In 2020 included disruptions due to COVID-19 and these challenges are recognised in the FAC minutes and finance reports generated by school staff.

Budget Position: End of 2020

- The reports for end of year show an increase of income \$225,322.00 from planned budget. This increase from planned budget relates to a small increase in number of students (increased Resource Entitlement) and non-budget revenue from grants (building and other grants).
- The end of year reports shows a reduction in budgeted expenditure of \$38,689.00
- The Finance Advisory Committee note the important pivot in teaching and resources required to address COVID-19 environment and maintain student/staff supports. This is demonstrated in corresponding increases non-budget expenditure (\$93,215.00) for support of curriculum and required materials in 2020.
- The resultant report shows a favourable variance of \$264,010 from the planned budget position.
- Key items to note in the end of year reports are funds retained for ongoing site funded works (gym infrastructure and exterior amphitheatre).

Financial Reserves

- The Finance Advisory Committee monitor the Schools financial reserves. End of year reports indicate the School hold reserves of 10+% of the School's annual resources entitlement, well above the Dept of Education's recommended benchmark of 5%. The funds held are contingency and committed to Site works recorded in Our Resource Plan.

Community

- The FAC acknowledge community support in 2020. Special note to parent community through who supported student events in the challenging environment.
- Again, a pivot in delivery of events and fundraising with profit of \$7,600.00

Materials and Services Fee

- In 2020, the way that Materials and Services Fee (School Fees) were polled. We acknowledge school staff, leadership and community in their engagement with the new process.
- The Materials and Services fee contributes to the cost of providing essential items and services used or consumed by individual students during the course of their learning. This includes printed and electronic materials, access to books, stationery supplies, curriculum materials, printing and copying for use in the educational program, library resources and ICT resources.
- The Governing Council confirmed the 2021 fee structure will incorporate all school incursions for 2021.
- We believe that the annual Materials and Services Charge represents good value, resources are well planned and fee amount remains relatively comparable with other like schools.

In summary, as a result of our leadership team providing sound financial management of our school's budget, I can advise that our school is in a strong financial position.

We as a community look forward to the delivery of site projects we have carefully planned for. The FAC appreciate the flexibility of school staff to adapt to new learning environments brought by COVID-19 and 2020.

I would also like to thank my fellow Finance Advisory Committee members for their work during the 2020 year.

Thank you, Kylie Basley - Treasurer

Environment Report

Our program aims to engage students in “hands on” practical activities which facilitate positive and active behaviour toward a sustainable future.

- Resilience is developed whilst they problem solve - both as individuals and in teams and reflect on their success or struggles.
- Take responsibility for each other's personal safety and their environment (both local and eventually global).
- Building up skills which enable them to look after themselves, each other and their surrounds.
- Collaborating is essential to many activities, students work in teams to survive, build, collect data and use tools.

2020 highlights:

- Bumper plum harvest, students involved in processing fruit into Fruit leather/'roll ups'
- Our garden featured in National garden magazine in November 2020
- Planted more fruit trees and lots of delicious vegetables.
- Students designed animal habitats and created habitat for our resident Blue Tongue Lizards
- Home videos during COVID

Term 1 at a glance:

- Reception, Year 1, Year 2, Year 4/5, Year 6/7 (16 students from Years 6 and 7 each semester) are attending gardening classes this term
- The program is quite organic and depends on the weather, the seasons and what needs doing in the garden. There's a lot of teamwork, a lot of co-operation, a lot of science.
- Environmental leadership team (green team) will be part of the SLC on Fridays.
- This term our main focus is has been around harvesting summer crops, preparing beds and sowing for winter crops

2021 priorities:

- Children learn social interaction and how to work in a team while gaining knowledge of planting, maintenance and harvesting of edible produce.
- Improve garden production and create more garden beds for classes to use.
- Install waterproof storage, hand washing station, seeding area + greenhouse.
- Create a calendar of environmental dates, actions and special projects to be celebrated and/or subscribed to across the school.

Emily Gray (Craigburn PS)

Principal's Report

It continues to be a great privilege to serve as Principal of Craigburn Primary School.

In reflecting on my closing statement in last year's report - I quote, '*Craigburn Primary School remains ready to continue to embrace the ongoing challenges of being a truly great school. The keys to this will be our uncompromising focus on meeting the learning needs of today's students and working collaboratively to learn from and with each other.'*

2020 presented itself as a truly remarkable year and one in which we:

- embraced the ongoing challenges,
- maintained an uncompromising focus on meeting the learning needs of our students,
- and worked collaboratively to learn from and with each other.

Throughout this report and others' reports, I am confident that you will glean evidence of these dispositions.

At the start of the year, we hit the ground running in preparation for our external school review, which we reported on at last year's AGM. Having completed a successful review with special thanks to teachers, students and parents for their input and support, we along with the rest of the world, were confronted with a global crisis - COVID-19.

Despite the challenges of this global pandemic, 2020 was a year of continuing to develop and grow our school. In addition to a comprehensive curriculum program and highly dedicated teachers and support staff, we continued to offer a diversity of extra curricular offerings, that enriched our students' lives and learning. Highlights included:

- Sapsasa events enabled many students to represent their school with pride. Year 6/7 Boys Cricket and Basketball teams reaching state finals.
- After-hours sports teams in action with generous parent support.
- The school choir continued with excellent participation from students and teachers.
- The voluntary BYO iPad program continues to progress with over 320 students participating.
- The specialist school garden led by Emily Gray continued to grow and develop.
- Students in Year 6/7 participated in the Tournament of Minds challenges in September.
- Programs, activities and events continued such as Book Week, Footsteps, Sports Day, Gala Day, Coding Club and more.
- Students from Years 3-7 participated in high quality camps to Nunyara, Wirraway, El Shaddai and Year 7 camp at Wallaroo, with exceptional leadership from teachers and parent support.

The opportunities offered by Craighburn Primary School are outstanding and demonstrate a genuine and collaborative commitment from staff and parents alike.

Enrolments remained consistent with previous years beginning the year with 545 students forming 20 classes. New department enrolment and admission procedures were instituted requiring prospective families to complete a 'registration of interest form' prior to enrolment. We continued to receive enquiries from families residing outside of our school zone indicating a high demand for them wanting to enrol their child/ren at Craighburn. With the transition of Year 7 to High School on our doorstep, there will be a decrease in student numbers in 2022, which will impact on how the school utilises its available human, financial and physical resources.

The commitment and dedication from our teaching and support staff through 2020 was exceptional. Their initial response to COVID was one of genuine care and concern for our students and families - and of 'what can we do to help' nature. They demonstrated great flexibility in adapting to the demands of remote learning, preparing home learning packs with a can do attitude. With the ominous signs of remote learning in place for Term 2, staff worked tirelessly throughout their April holidays creating multimedia content for online access through platforms such as Seesaw and class blogs. Staff were very appreciative of the strong parent feedback and community support.

Fortunately for us in South Australia, remote learning did not eventuate past a week or so in Term 2, with the majority of students returning to school for face to face teaching and learning. Our staff continued to work collaboratively and were responsive to the ongoing COVID situation to ensure the best possible wellbeing and learning outcomes for students.

Congratulations and thank you to our teachers for their excellent work and efforts. Similarly, I would like to recognise and thank our wonderful school service officers who greatly contribute to school operations and learning support programs. Special thanks to our admin team of Bron Johnson, Chelsea Clarke and Vivienne Menere.

I would like to acknowledge and thank school leaders' Rob Warncken and Nicky Taylor. Rob and Nicky are highly capable leaders who are innovative and contemporary thinkers. They are enthusiastic and energetic people who make a very strong positive impression in our community and who support the future directions of our school. I feel privileged to work alongside them.

From a teaching and learning perspective, our staff maintained an uncompromising focus on meeting the learning needs of our students. In 2020, we entered the second year of a 3-year 'Site Improvement

Plan' focussing on explicit and direct instructional approaches to teaching reading, writing, spelling and maths.

At the beginning of the year teachers undertook significant professional learning in Explicit Direct Instruction (EDI) and began implementing EDI lessons, focussing on the design and delivery of high impact teaching strategies, including: high-level questioning, checking for understanding, daily / weekly reviews, presenting new material using small steps, providing models / worked examples, guided practice.

In the early years of schooling we saw the full implementation of IntiaLit (phonics program), from Reception to Year 2. Cumulative tests undertaken by teachers provided data re students' reading development – phonic knowledge, spelling, fluency – informing intervention practices. The Heggerty and Reading Doctor programs were implemented to strengthen students' phonological and phonemic awareness. Identified students participated in the MiniLit and MacqLit intervention programs, producing promising results for students who have struggled with learning to read.

Spelling Mastery was implemented across Years 3-7 - teaching students phonemic, morphemic and whole word skills.

Due to the successful implementation of these programs, we attracted visitors from other sites (teachers, principals and department personnel) who observed our teachers in action. In 2021, we have been invited to present our learning to other South Australian educators (pubic and independent) at an upcoming Literacy conference at Adelaide Oval in April.

We also had a large group of teachers sharing their practice, upon request from neighbouring schools to other educators in the southern region. We continue to receive requests from educators to observe our teachers in action.

In terms of learning data:

- Our Progressive Achievement Tests in Reading (PAT-R) and Maths (PAT-M) showed approximately 94% and 91.5% of students from Years 3-7 achieving at or above the Standard of Educational Achievement for their respective year levels. The results are a continued increase of student achievement since 2018.
- The Year 1 Phonics Screening Check results came in with 80% of Year 1 students reaching the benchmark of 28/40, an improvement of 7% from 73% in 2019 - well above the state average.

In the absence of NAPLAN in 2020 - these results, further validate the school's direction to improve literacy and numeracy by ensuring all children are provided with core effective instruction based on evidence based practices.

Our specialist curriculum areas have also been prominent in their achievements in 2020. The Arts, PE, Science/STEM and German are integral to our school and our teachers who delivered these programs are highly committed to their roles.

The students of our school community are a real credit to their families. They are polite and respectful young people who make a wonderful contribution to the school in so many ways. I am proud of all of our students and we look forward to continuing with them on their learning journeys in 2021. I want to particularly acknowledge the leadership of our senior student leaders, who took on many roles in 2020. These young people are an inspiration to us all, with their generosity, helpfulness, goodwill and leadership. Craigburn is privileged to have such wonderful young people in our midst.

I would also like to acknowledge Kylie Preece who led the Out of School Hours Care team through a challenging year, always focussing on providing a caring and effective service. Similarly, thank you to Sue and Sue who provided a valuable canteen service. The support of the canteen volunteers has also been appreciated.

The Governing Council again provided effective governance of the school throughout 2020 . It has been a privilege to work with such a committed group of people throughout what was a challenging year. I would like to particularly acknowledge the positive leadership of our chairperson Katelyn Adams, and for her personal support of my leadership which has been greatly appreciated.

Thank you to parent councillors for their unwavering support: Kathryn Stone, Steve Bottrill, Jodie Williams, Larissa Chapman, Alice Hilberdink, Kylie Basley, Catherine Argent, Sam Slattery, Lisa Barkham, Jane Syme, and Belinda Cece. Lisa and Jane step down as their children move on to their next stages of schooling - we sincerely thank them for their service. To retiring members, thank you for your effort and work.

Thank you to all parents and friends of Craighburn who supported our teachers and schools both formally and informally in so many ways. Unfortunately due to COVID, parent participation and involvement through subcommittees was scaled down. We hope this situation reverses throughout the year ahead. I would like to especially acknowledge the work of parent and community team who prepared small gift appreciation bags for teachers on World Teachers Day - these were gratefully received.

I am extremely proud of the achievements our school community throughout 2020. We were able to respond to the demands of the COVID in supportive manner, maintaining a strong and safe learning environment for all children.

In moving forward into 2021 I am pleased that we have been able to deliver on two major infrastructure upgrades - the resurfacing of the hall and redevelopment of the amphitheatre. There has been much work behind the scenes to receive significant government grants for these projects. I also look forward to further refurbishment of school facilities in 2021 and including the installation of outdoor seating and playground markings as a result of the last two years of school fundraising initiatives.

I am proud of our school community, and excited by the opportunities the future holds. I look forward to further parent support and community engagement in 2021 with a focus on preparing for our school's 40th birthday in 2022.

Regards, Paul Luke – Principal

Chairperson Report

2020 was a year like no other and through-out it all our school and the wider school community showed a resilience, agility and empathy that is truly commendable.

I would firstly like to acknowledge and thank all parent members of the 2020 Governing Council who volunteered their time over the school year to be strong advocates for our primary school. Thank you to: Lisa Barkham, Kylie Basley, Steve Bottrill, Belinda Cece, Jane Syme, Jodie Williams, Sam Slattery, Catherine Argent, Larissa Chapman, Alice Hilberdink and Kathryn Stone. Governing Council worked closely with the leadership team to support ongoing school improvement in learning and administration.

Through my involvement at Governing Council, I have been able to better appreciate the exceptional quality and cutting-edge nature education our children at Craighburn receive, and I'm very confident our children are well placed to achieve and succeed beyond their primary years of schooling due to the ongoing investment in financial, physical and human resources - all aimed at overall school improvement. This has included: on-going commitment to staff professional learning in evidence-based practices, establishment of specific intervention programs and ongoing support for specialist and value added programs such as - the garden centre, sports programs, performing arts and pedal prix.

There are many sub committees / groups throughout the school that contribute to school life, and although these have perhaps taken a different path over 2020, the on-going commitment and

contribution from the volunteers behind these groups have ensured that these programs have still heightened our children's school experience. I would like to sincerely thank everyone for their continual contribution and commitment to these groups.

Sport - We are very fortunate at Craighburn to have a large number of students and parents involved in school sport. School sport does not exist without the time and commitment from many parents who help out as coordinators, coaches, scorers and supporters. This is a safe and enjoyable environment for children to represent their school with friends, whilst learning new skills and teamwork. In addition 14 to weekly sports lessons many children have also participated in a wide range of Sapsasa sports this year. Thank you to PE Karen Pettman for coordinating these programs.

OSHC - Kylie Preece has worked tirelessly with her dedicated staff and continued to do a fabulous job both before / after-school and vacation care. Kylie's sound management has ensured a great program for our community and safe and nurturing environment for our families that require care outside the ordinary school hours.

Canteen - Sue and Sue have worked diligently to manage the school canteen, ably assisted by parent volunteers and student helpers. A special thank you to all the parents who volunteered in the canteen throughout the year.

Fundraising - Our dedicated fundraising group have again had a remarkable year, managing to organise many community events for the school, under very unusual circumstances. Their adaptability and creative thinking saw that Mother's / Father's Day stalls still went ahead. These activities and events take significant planning and organisation as well as hands-on support. Funds raised will support our outdoor and indoor projects.

Environment - The environmental focus over 2020 has been the further development of the environmental learning centre led by garden specialist Emily Gray and supported by student leaders and parents. The centre is a show-piece of the school with all students taking on an active interest and awareness in environmental learning.

Finance - The Finance Committee has continued to work astutely to ensure the school is in a healthy financial position. The Committee has ensured that school funds are carefully dispersed to learning programs, school maintenance and improvements, and operations. The Governing Council also acknowledges the community support of how the annual material and services charge is utilised.

Staff - Teaching and support staff at Craighburn worked tirelessly throughout 2020 with continued focus on providing our children with quality learning programs. This was evident right through the COVID-19 pandemic, showing immense care and dedication to providing an exceptional level of education to all our children, wherever they were learning, be it at school or home. We are beyond lucky to have such a professional and hardworking group of teachers and school services officers.

Leadership - Paul, Rob and Nicky provided excellent leadership to the school, steadfast in the midst of the unknown, and unwavering in their commitment to the School. Their on-going support to staff, students and parents in all aspects of school life is truly wonderful and on behalf of the whole school community would like to thank them for a tireless year.

Being a member on Governing Council is to know more deeply about what is going at school and how parent groups can support the staff and leadership of the school - and helping to make a difference for our children. We would also like to encourage any new members to join the governing council in what is an enjoyable and rewarding role.

Katelyn Adams - Chairperson