

Craigburn Primary School

2018

CRAIGBURN
Primary School



S e l f - w o r t h
C a r i n g
R e s p o n s i b i l i t y

Annual General Meeting

A report to the school community on the achievements and future directions
of the Craigburn Primary School Governing Council.

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Annual General Meeting - Monday 5 March 2018

- 6.00pm Drinks / Nibbles
- 6.30pm Welcome Kerrin Burrow - Governing Council Chairperson
Apologies
- 6.35pm Guest Speaker – Kate Washington - Garden Specialist
- 6.50pm Minutes of previous AGM – Monday 6th March 2017
Business Arising from the Minutes

Reports from Sub committees

All reports are tabled and convenors will speak to AGM regarding their report and answer questions from the floor.

- Sport Donna Richards-Stone
- Fundraising Lisa Slate
- Canteen Rob Warncken
- OSHC Kylie Preece
- Finance Glenn Chapman
- Environment Kylie Basley
- Principal Paul Luke
- Chairperson Kerrin Burrow

General Business Kerrin Burrow

Election of Officers Paul Luke

Members concluding 2 years:

- Steve Bottrill
- Belinda Cece
- Katelyn Adams
- Jodie Williams
- Glenn Chapman
- Kylie Basley
- Kerrin Burrow

Continuing Members:

- Jane Syme
- Karen Giakoumis
- Donna Richards-Stone
- Lisa Slate

Members who have resigned

- Amelia Balmer

Presentation of the Volunteer Award for Outstanding Service - Kerrin Burrow / Paul Luke

7.30pm Close

Next Meeting of New Council: Monday 19 March 7.00 pm – Staff Room, Craighburn PS.

Further light refreshments

Annual General Meeting Minutes - Monday 6 March, 2017

Meeting Opened: 6.35pm

Welcome – 7:05pm Kerrin Burrow Chairperson

Present – Belinda Cece (Minutes), Paul Luke (Acting Principal), Trevor Arney (Acting Deputy Principal), Rob Warncken (Senior Leader), Kerrin Burrow (GC Chairperson), Katelyn Adams, Karen Giakoumis, Jodie Williams, Liann Delgado, Lisa Slate, Jane Syme, Amelia Balmer, Kylie Basley, Kristen Bawden, Janis O’Keefe, Veronica Khalaf, Mark Lemmey, Mike Hanna, Heather McLean, Andrea Grant, Emma Harry, Genna Dow, Lynne Grimmer, Glenn Chapman, Karen Pettman, Tahlia Craig, Azalea Li and Hazel Robertson.

Apologies – Donna Richards-Stone, Anita Pinkster, Renee Humphries, Steve Bottrill, Kerry Rayner and Carly Smith.

Guest Speakers

Year 3 and 4 Maths Intervention - Veronica Khalaf and Janis O’Keefe

The Year 3 team presented a project they ran last year relating to helping students overcome misconceptions relating to mathematics. This involved a diagnostic test to identify the misconceptions, putting students in groups of about 20 (with other students with a similar misconception). Each teacher worked with one group for a number of 40min sessions designed to assist the students to challenge the misconceptions themselves. The project was very successful and the resulting change factor of 1.4 was over 3x what would normally be expected from normal learning (ie without intervention). Due to the success this project is being run again with the Year 3/4 classes this year.

German - Carly Smith (apology)

Carly Smith was an apology for the AGM but sent a Video presentation to highlight Craighburn’s Language other than English – German.

Pedal Prix - Mark Lemmey

Pedal Prix has been offered at Craighburn for about 8 for both girls and boys in Years 6 and 7. If there are sufficient numbers, Craighburn offers an all girls team, otherwise teams are mixed. About a third of the year 6/7s usually participate in Pedal Prix. They compete in 4 races per year at Loxton, 2 races at the Clipsal Track at Victoria Park and Murray Bridge. The camping overnight at the Loxton and Murray Bridge Races are a highlight of the Pedal Prix season.

Pedal Prix aims to give students the opportunity to:

- Build confidence
- Learn a challenging task and experience success
- Work as a team with students they may not usually get to work with
- Encourage others to do their best
- Develop fitness (in a low impact sport)

BYO iPad - Rob Warncken

The BYO iPad program was introduced last year and has been running for about 9 months. The school has experienced many successes and a few learnings in that time.

25 Induction sessions have been run for parents of students in Year 2 and above, including a number run recently at the start of the school year, and about 200 families have attended and about 200 students are now bringing their own iPads to school.

The focus for the program is not on the tool itself (the iPad) but on the impact it can have on student’s learning:

- It is a tool that can help shift from passive learning to active learning
- Handwriting (fine motor skills) is still very important
- It is used to improve learning and may not be used every day

- Staff are using the SAMR model in learning task design when utilizing the iPad:
 - Substitution
 - Augmentation
 - Modification
 - Redefinition

The focus is on the bottom two which leverage the use of the iPad to achieve better learning outcomes.

Tournament of Minds - Hazel Robertson, with Azalea and Tahlia

Tournament of Minds is an annual nationwide and international competition. Students work in teams to complete a short term challenge (in about 5 mins) and also a long term challenge over a period of 6 weeks which includes a presentation at Flinders University in September.

Tahlia and Azalea, two students who competed last year, presented a video of the work they did and their involvement.

Environmental Learning Centre - Kristen Bowden

ELC includes a range of projects:

- Garden Club (Friday Lunchtimes)
- OSHC – after school and vacation care (they have a garden bed which they are looking after)
- Reception students have weekly sessions with Lisa and Jane
- Munchie Monsters (10c recycling program)

The Garden Club on Fridays at lunchtimes offers a range of activities:

- Garden upkeep
- Crafts
- Looking for bugs
- Learning how things grow
- Trying the produce/cooking

The Munchie Monster program is monitored by Ms Bowden's class. The Bins are the result of a grant. Students assisted with the design and naming of the Munchie Monsters. Ms Bowden's class empties the bins and sorts the recycling. The Money raised goes to the ELC.

Minutes of previous AGM – 7th March 2016

- Moved to be accepted by Kerrin Burrow
- Seconded by Lisa Slate

Business Arising – Nil

Reports from Sub Committees

All reports were tabled and convenors spoke to AGM regarding their reports.

Sport - Rob Warncken

- Report included in 2017 AGM pack
- Acknowledged that sport can only work with parental support as coaches, team managers, training, match day and communication.
- Thanks to sport coordinators, especially Barbara Heaton (Soccer), Trish Francis (Cricket) and Erika Hancock (Netball) who coordinate three of the most popular sports and ensure they run smoothly.
- Also thanks to Karen Pettman who coordinates Craighburn's participation in SAPSASA sports.

Fundraising - Lisa Slate

- Report included in 2017 AGM pack
- Over the last two years, the committee was aiming to raise \$50K for new playground equipment.
- Thanks to the school community and everyone on the fundraising team, this figure has been exceeded and \$67K was raised and new playground equipment is due to be installed soon, in addition to the 5 way swing which was installed last year.

Canteen - Rob Warncken

- Report included in 2017 AGM pack
- Canteen runs as a separate business and needs to be cost neutral or run at a small profit. Over the last 12-18 months, the canteen has been doing well and running at a small surplus.
- Craighburn is fortunate to be able to run a canteen full time as a lot of schools are not able to do this.
- Big thank you to the two Sues and the team of volunteers who make the canteen possible. There is always more room for more volunteers if parents, grandparents or other caregivers would like to get involved.
- Special Canteen days have been well supported (Nachos, make your own roll etc).
- The Canteen has recently purchased a new oven and also a new freezer.
- Qkr app is making ordering easier and is becoming the main method of ordering, although the paper bag method can still be used.

OSHC - Belinda Cece

- Report included in 2017 AGM pack
- In Term 1 last year, OSHC had a visit from an Onkaparinga Council Environmental Health Officer, who inspected the kitchen and staff food handling skills. Some purchases for the kitchen were made and also all staff completed an online course in food handling as a result.
- An EFTPOS machine and automatic credit card payments were introduced to OSHC in 2016 to provide parents with more payment options.
- In Term 4 OSHC were assessed by the Education and Standards Board of SA for the first time in 7 years. OSHC's Quality Improvement plan and policies are being updated based on recommendations.
- Finances have remained steady and OSHC was able to contribute \$20,000 to the school playground fund.
- Kylie Preece passed on her thanks to the OSHC committee and invites other parents to speak to herself or one of the other committee members if they would like to get involved.

Finance - Glenn Chapman

- Report included in 2017 AGM pack
- Thanks to Katelyn and Kylie, the other parents on the Finance Committee.
- Currently hold reserves above the Department of Education and Child Development's recommended benchmark of 5%.
- Thanks to fundraising, we have sufficient reserves to support our ongoing commitment to ICT and also the projects being undertaken by the Environment Committee.
- Budgeted for a deficit of \$55K but as playground improvements are not yet completed (although progressing well), we have an end of year cash surplus of \$256K.

Environment - Kylie Basley

- Report included in 2017 AGM pack
- Thank you to the 50 parents and teachers who have contributed to the various projects.
- Many different ways to participate in the Environment Committee
- Munchie Monsters are earning about \$1000 each year
- The coffee machine supports the ELC but is also loaned to other groups (eg. sporting teams)
- The committee has a grant to develop a bush tucker trail
- The committee has undertaken maintenance and revitalization work.
- Craighburn has selected to focus on "engaging with nature" as part of the Australian Sustainable Schools Initiative.
- Nature play deck will be ready in time for Sports Day on 24th March 2017.
- Delivery date for the new play equipment is 21 March 2017. Currently negotiating delivery and installation so as not to conflict with Sports Day.

Principal - Paul Luke

- Report included in 2017 AGM pack

- Acknowledgement for Kathy Terrell who retired as Principal at the end of last year. In her three years at Craighburn she showed a strong connection to the school and showed a strong, professional work ethic and a desire to do the best she could for the school.
- Thanks to Rob Warncken who stepped out of the Senior Leader's role to act as Deputy Principal. Also thanks to Trevor Arney who has come on board this year and Hazel Robertson and Andrea Grant who shared part time leadership positions to provide additional support.
- Enrolments remains steady at around 510 -520 – likely to pick up another 1-2 classes next year.
- Acknowledgement of the Reception teachers for their transition program (and Lisa Barkham).
- Craighburn underwent an External School Review in 2016. Thank you to staff and Governing Council for their work and support to prepare for this process. The review resulted in good outcomes and recommendations which have been incorporated into the Site Improvement Plan. Craighburn's strong community presence was recognized.
- Thank you to Kerry Raynor for the performing arts program that she offers for students, along with accompanist, Felicity Williams.
- Parent and Community engagement will be a focus for the Governing Council this year.
- Thank you to all Governing Council members, especially Kerin who provides a lot of behind the scenes support and makes herself available to listen to members of the school community.
- Thanks to Grant Stevens who retired last year. He brought his special interest in maths and also his sports calling skills, especially to sports day. We wish him all the best for his retirement.

Chairperson - Kerrin Burrow

- Report included in 2017 AGM pack
- Thank you to Governing Council members
- Thank you also to the over 50 parents and caregivers who participate on our sub committees and make things like sports days, wacky a thons and new play spaces happen.
- Thank you to the leadership team, Paul, Rob, Hazel and Andrea and also the teaching and support staff.
- As part of the External Review, members of the Governing Council met with the Review team. A strong message was that we need to retain the school's country community feel.
- Congratulations to Paul on the implementation of the BYO iPad program.
- Thank you to our outgoing Governing Council members Darren Kemp, Candi Hinks and also Bryce Woodley who resigned during 2016.

General Business - Kerrin Burrow

- Nil

Presentation of the Volunteer Award for Outstanding Service 2016 - Kerrin Burrow

- Lisa Slate – active member of the school community including Fundraising Committee, Environmental Committee (Garden Club) and Governing Council. A very big thank you to Lisa for all the hard work she has put in for Craighburn PS.

Election of Officers - Paul Luke

- Paul explained that the Governing Council is made up of 12 parent reps who are appointed for a 2 year term. There are 5 vacancies on Governing Council and 5 nominations so it was determined that there was no need for a ballot.
- Members concluding 2 years
 - Candi Hinks (retiring)
 - Darren Kemp (retiring)
 - Lisa Slate
 - Amelia Balmer
- Members who have resigned
 - Bryce Woodley
- Continuing members
 - Kerrin Burrow
 - Glenn Chapman

- Jodie Williams
- Katelyn Adams
- Steven Bottrill
- Kylie Basley
- Belinda Cece
- New Nominations (5 required)
 - Karen Giakoumis
 - Lisa Slate
 - Amelia Balmer
- Jane Syme
- Donna Richards-Stone
- All nominations appointed to the Governing Council.
- Meeting Closed at 8:05pm
- Next meeting of New Council: Monday 20 March 2017 at 7:15pm – Staff Room, Craighburn PS.

Sports Report

Craighburn students, parents and families participated in a wide variety of sports offered over the 2017 school year. Opportunities for students to participate in school sport are largely dependent on the support of parent and community volunteers. We are fortunate to have such a dedicated group of parents, friends and families who have taken on roles such as sports coordinator, coach, team manager, umpire, scorer, transport helper and more. A big thank you to everyone involved with special acknowledgement to the following people.

After-hours Sports Coordinators

Basketball	Kim and Simon Nash	Soccer	Michelle Ivanovic
Cricket	Mark Lemmey	Auskick	Mike Hanna
Netball	Tamara Armstrong and Kathryn Dunstall		

SAPSASA Sports

SAPSASA Coordinator - Karen Pettman	SAPSASA Swimming – Karen Pettman
SAPSASA Knockout Cricket – Mark Lemmey	SAPSASA Cross Country – Jenny Poole, Stuart Knuckey & Laura Parsons-Smedley
SAPSASA Basketball - Kim & Simon Nash	SAPSASA District Athletics Sports Day - Karen Pettman
SAPSASA Knockout Football - Mark Lemmey	SAPSASA Golf managed by individual parents of 1 student
SAPSASA Knockout Soccer – Rob Warncken	
SAPSASA Knockout Girls Netball – Karen Pettman	
SAPSASA Knockout Boys Netball – Karen Pettman	

A big thank you to our specialist sports teacher, Karen Pettman, for her outstanding work in coordinating all SAPSASA events - enabling Craighburn students to participate in a variety of individual and team sports. Special thanks to our front office team of Heather McLean, Vivienne Menere and Chelsea Clarke, who support our sports programs who respond to general enquiries and help process registrations.

I would like to acknowledge and commend all students, coaches, managers and supporting families for upholding the Craighburn Codes of Behaviour. It is rewarding to receive positive feedback from parents of other schools who comment on the positive behaviour and culture of Craighburn sports teams.

Special thanks

To all our coaches and team managers who give up numerous hours of their own time to conduct training, communicate with families and undertake duties on game days. After hours school sport would not be able to go ahead without your contribution.

As we begin a new school year, we encourage all students and families to consider their participation in school sport and to enjoy the many benefits it brings.

Donna Richards-Stone – Governing Council, Sports Committee Coordinator
Rob Warncken – Deputy Principal

Fundraising Report

2017 was a year of transition within the school and fundraising team. Paul, Rob, Sam and I got a new fundraising policy in place to enable fundraising to be consistent throughout the whole school. We made a conscious effort this year to not do too much fundraising because we had raised so much the previous 2 years and we felt the school community needed a break after raising \$67000 over the two year period.

With only 4 events 2 raffles and our ongoing fundraising efforts we managed to raise over \$15,000 which I think is an amazing effort.

This year it was decided to put it to the students and teachers to come up with ideas on what to spend the money on which is raised by the Fundraising Team. A water fountain that delivers filtered water was the biggest request. Quotes have been received and now we are waiting for our facilities manager to follow up. Should be very exciting and we will keep you informed on the progress.

The complete list of fundraising activities in 2017 included:

Ongoing Fundraising

- | | |
|--------------------------------------|------------------------|
| 1. Second Hand Uniform shop | Term 2 |
| 2. Cadbury chocolates | 1. Entertainment Books |
| 3. Umbrellas | 2. Mother's Day Stall |
| 4. Athletes Foot | |
| | Term 3 |
| Term 1 | 1. Father's Day Stall |
| 1. Sport's day T-shirts | |
| 2. Wristbands | Term 4 |
| 3. People's Choice Community Lottery | 1. Disco |
| 4. Disco | 2. Christmas Raffle |
| 5. Easter Raffle | |

Sam Slattery and I would like to thank the fundraising team this year for all of their efforts. Elly Charleston for her amazing efforts with the People's Choice Community Lottery which was hard work to sell this year as we got the tickets later and did not have an event to sell them at. Elly persevered though and managed to sell most of them. Elly also ran the entertainment books again this year which had an increase of sales compared to the last couple of years so thank you for a job well done Elly.

Thank you to Katrina Manuel who did a wonderful job of running the Cadbury chocolates again keeping the staff in continual supply and making sure we had boxes for our families to sell. Thank you to Jane Symes who helped organise the disco's and ordering food and drinks, growing succulents for the Mother's Day stall and helping with anything that was asked of her. Thank you also to Brandon Moyle and Aiden for our school discos and lending us the equipment and Brandon and Jessie being the D'j's. We are very lucky to have such talent in our school.

Thank you to Deb Keulen and Peta Beck who ran the Second hand uniform shop for most of the year. Thank you to Julie Carless for your amazing art work and graphic design throughout the year for all of our events. Thank you to Lisa Barkham who organised the bollards for our term 4 disco. Thank you to Liann Delgado and Karen Bolton for your efforts through the year. Thank you to all of the amazing parents that helped out at our Mother's and Father's day stalls and at the discos, your help is greatly appreciated.

The year always starts rather quickly for fundraising with sports day T-shirts and wristbands being sold and organised. Then it's time to order Mother's day stock and then the disco to plan. We had the receptions at lunch time again which worked really well with their age followed by the rest of the school in the evening. The Easter raffle was well supported with lots of donations by the school and lots of prizes won by the families so well done and thank you. The People's choice community lottery was sold again not as well as last year due to the timing of tickets and events.

The Mother's day and Father's Day stall are well received in the community and it is with great joy that we help your children to select that perfect gift.

Our last disco for the year was a lot of fun, then we had our Christmas Raffle which was just run on our celebration night so thank you to everyone who bought tickets.

I would like to thank the school community in supporting the fundraising team in our endeavours to raise money for our students, it is a team effort.

I think we did a great job this year with the amount we raised with minimal events.

Lisa Slate

Canteen Report

The canteen has continued to operate successfully during 2017 with the dedicated support of our two canteen managers, Sue Letheby and Sue Grundy. In turn they are supported by a much needed team of volunteer parents. Volunteers are often in short supply and always welcome, particularly on Fridays, being by far the busiest day of the week.

Thank you also to the volunteer middle school students who have been assisting with service at break times

Financially, the canteen, has been operating in profit which is always the aim, however, over the last 24 months a small surplus has been generated and assisted in guaranteeing the long time viability of canteen operations. The continuation of 'special days' (eg. Harmony Day, sausage sizzles and various other days) by Canteen Managers have added to an improved financial position.

Sports Day is always a big event for the canteen and this is an important contribution to the school with the cake stall and sausage sizzle being very popular. We thank all the many parents who provide donations and assist on this day.

The "Qkr app" continues to be highly successful and feedback from parents continues to be overwhelmingly supportive. The convenience of online ordering brings us to a more effective and easy to manage process with Qkr sales now far greater than the regular conventional ordering. Children can still purchase from the canteen in the normal way with cash, however, this method of ordering lunches and specials is very convenient for all and continues to grow.

We look forward to another great year ahead.

Rob Warncken
On behalf of the Canteen Committee

OSHC Report

We have had a consistent and good year at OSHC in 2017, with Wednesday afternoons being our busiest at over 80, nearing our maximum capacity of 90.

In August, we had a visit from the assessor following on from our initial assessment by the Education and Standards Board of SA as part of the National Quality Framework in term 4 of 2016. The assessor was on site during BSC where we reviewed our program, planning cycle and evaluation process, which saw us implement individual evaluations for each child that attends OSHC. At the time of this change, we had 229 children registered, with each child to be evaluated at least once a term.

Unfortunately, in 2017 we had to send two accounts to debt collection agency to recover outstanding fees. Under advisement of the collection agency, we updated our billing policy and consents on the enrolment forms to state that all debt collection costs are payable by the account holder rather than us. We finished the school year off with a children's Christmas lunch and disco on the last day of term.

Our finances remained steady in 2017, with us looking at transferring extra funds into our SASIF account in 2018.

The OSHC committee is an integral part of OSHC and I am extremely grateful for OSHC parents, Kerrin Burrow, Monica Dinan, Belinda Cece, Karen Giakoumis, Leonie Kruse and Elly Charleston for taking time out of their busy lives to support the OSHC service and myself. I'd also like to thank Paul Luke, Rob Warncken and Chelsee Clarke for their time and support in 2017

The OSHC committee meets twice a term on Monday nights at 6pm. If you're interested in joining the OSHC committee, please chat to one of our lovely committee members or drop in and see me at OSHC.

I look forward to bigger and brighter things for Craighburn OSHC & Vacation care in 2018.

Kylie Preece - OSHC Director

Finance Report

The Finance Advisory Committee supports our Principal to develop and monitor our school's budget to ensure it will achieve the direction of the school as developed by the Governing Council, Principal and staff.

In 2017 we budgeted a deficit which was funded by surpluses in preceding years. These surpluses have allowed Craighburn to invest in the site improvements we see around the school.

We ended 2017 with a net deficit of \$138,260 however we spent over \$70k on site funded works.

In terms of our financial reserves, we currently hold reserves above the Dept of Education's recommended benchmark of 5% of the school's annual resource entitlement. These reserves provide a contingency to cover any unforeseen commitments.

Again, a special acknowledgement to the fund-raising committee who managed to raise approximately \$20k this year, well done.

I also note that there was no increase to the materials and services charge this year, which remains at \$400.

As a result of our school's strong leadership team providing sound financial management of our school's budget, I can advise that our school is in a strong financial position.

Thank you

Glenn Chapman - Treasurer

Environment Committee

MEMBERS 2017

Steering Committee:

Paul Luke – Leadership

Kristen Bowden – Staff representative

Lisa Slate – ELC & Gov Council Representative

Jason Balmer – Public Artist /Sculpture

Kylie Basley – Urban Design/Architecture & Finance Committee Jane Syme – Gov Council/Garden club

Projects

Adam Morton – Projects

Jodie Williams – Gov Council/ Projects

SUMMARY REPORT

It has been a pleasure to convene the Environment Committee in 2017. The staff and volunteer parents have worked tirelessly and I am personally grateful for their hard work.

In 2017 we were extremely pleased to welcome Kate Washington as SSO dedicated to ELC and development of Environmental Education. The creation of this role was due to foundation work by Environment Committee and its volunteer parent group over several years.

We extend our gratitude to Kristen Bowden who in 2016-2017 was lead teacher in ELC and instrumental in setting supporting environmental education in CPS.

In 2018 the Environment Team hand over the ELC batten to Kate we are excited to see the environmental learning program roll out with its first 7 classes. We are looking forward to AGM presentation where Kate Washington describes a program which supports Australian Curriculum and teaching staff in science and natural systems.

Into the next year we hope this work continues, in particular supporting self-directed extension projects in areas of natural science and STEM.

COMMITTEE ROLE

The development of ELC as classroom and new DECD policy for volunteers will require a review of Environmental Team “Terms of Reference.”

We look forward to better defining ways that the greater community can support and care for our site that is so special and enjoyed by our children.

In 2018 the community will engage with a planning study to identify key areas of learning opportunity. The committee members look forward to contributing to the Learning Environment Opportunity Study along with students and staff.

DEVELOPMENT & MAINTENANCE

In 2017 the Environmental Committee assisted with minor project tasks including painting, maintenance of garden beds, supporting ELC teachers, arts/crafts in lunchtime garden club. The committee regularly attended small and large working bees to maintain the site as a safe and enjoyable space.

In 2017 new play spaces were constructed and many hours were spent by volunteers to ensure site was safe for play each day and site was ready for paid contractors. Additionally, we thank families who cared for plants off site whilst landscape projects were delivered.

In 2018, we will continue to assist in the maintenance on site, in particular the rehabilitation of landscaped areas. As a committee, we understand that some areas are subject to heavy traffic and we will roll out a gradual roster for rehab of these areas.

Thank you to Kristen Bowden who class is caring for the Munchie Monsters & measuring, running recycling program.

- Thank you to John Nuske for donation of time to assist in construction and collection of materials.
- Thank you to Paul Kennedy who has contributed long hours to ensure school is safe & tidy each day.
- Thank you to the Lawson family for looking after our plant stock.
- Appreciation to marine salvage/artist Wes for supply of reclaimed jetty boards from Pt Lincoln
- Thank you to Jason Balmer for sourcing commercial materials at reduced and donated costs

- Thank you to Jane Syme, Lisa Slate, Clare Moyle and Julie Careless who assisted teachers with lunchtime garden club.
- Thank you to Adam Morton and family for help at working bees
- Thank you to Clare Moyle for securing a grant with NRM

Kylie Basley

Principal's Report

Each term I have the opportunity to provide information about our school to prospective families by way of open school tours, which involves a presentation, followed by a Q & A, and tour of the school, where we visit classrooms and outdoor learning spaces. Additionally, almost on a weekly basis, I receive enquiries (calls and emails) from interested families wanting to enrol their child / children - mainly from outside of our school zone.

One of the first questions I ask is, *'What do you know about Craighburn?'*

The typical response is, *'We know it's a good school.'* and *'We have friends who have children at Craighburn and they speak highly of the school.'*

Whilst these comments are satisfying and sometimes flattering to hear, I often reflect on what evidence supports these views.

So what does make a good school? Of course there isn't just one factor - there are multiple ones.

I have attempted to summarise the key elements of the school tour presentation with supporting evidence from the 2017 school year, that shows Craighburn is a 'good school.'

Vision

First and foremost, our school vision statement remains a reference point for the work we undertake aligned with DECD priorities. Craighburn Primary School is a learning community sustained by quality relationships. We aim to empower all students to become successful learners, confident and creative individuals, and active and informed citizens. Students have a strong sense of identity and wellbeing - are connected and contribute to their world.

Our teaching staff and students have recently been reconnecting with this statement, to reflect on how effectively our vision is translated into actions.

What is most evident is the genuine commitment from our teaching staff, students and community to embrace and embody the key aspects of our vision through quality relationships.

Enrolments / Zone

In 2017 we began the school year with 506 students, forming 19 classes. With strong demand from prospective families we had to limit places for families residing outside of our school zone who were on our waiting list as we anticipated an additional class forming in 2018. Given the physical capacity of our school, it is important that we manage enrolments at no more than 20 classes, to ensure all current specialist programs are adequately supported with learning spaces.

Staffing

Midway through the school year I was appointed as Principal after being in the Acting Principal role for the previous 16 months. Having previously been in the Deputy role for many years, I am grateful for the opportunity to lead and serve our school over future years. As this appointment was mid-year, a

substantive Deputy Principal, Trevor Arney placed at Craighburn. Our leadership team also included Senior Leader, Rob Warncken who has since been appointed as Deputy Principal for 2018. I would like to thank both Trevor and Rob for their unwavering support throughout the year, especially given the uncertain nature of our positions.

Craighburn Primary School is known for having a high quality staff who work collaboratively within a professional learning community ethos. The demands of high quality teaching are ongoing and the staff at Craighburn - teachers, learning and admin support, leadership), are committed to ensure the best possible learning outcomes for their students. Their increasing willingness to embrace new learning and technologies have highlighted our professional work this year. Congratulations to everyone on their excellent work this year.

Likewise our SSO team have been excellent in getting on with their key roles and contributing to our planning and achievements. Our front office, finance, learning and ICT support and grounds personnel are a credit to themselves and the school. Thank you.

In all, school staffing for 2017 included:

- Leadership Team consisting of Principal, Deputy Principal and Senior Leader. This team met regularly to discuss school directions, improvement plans and school management.
- There were 27 teachers (6 male and 20 female), teaching across 19 classes and providing specialist areas Performing Arts, Physical Education / Health, German and Science.
- Administration, Learning Support and Grounds staff - 12 in all.
- The school also has a Pastoral Care Worker.

Sadly, our school community lost a former well-loved teacher, Grant Stevens, who retired from teaching at the end of 2016. Grant lost a short but brave battle with cancer midway through the year. The respect, support and love from within our school community was greatly appreciated by Grant's family.

Curriculum and Learning Improvement Plan

In 2017 we formed a new 'Site Improvement Plan' focused on our external school review directions of 2016 and aligned with DECD teaching and learning frameworks. Building on from our learning in 2016, staff continued to work collaboratively in professional learning teams to undertake professional learning in the area of Reading, Numeracy, Pedagogy, Intervention, Inquiry and Digital Technologies.

Midway through the year, all staff participated in a Reading workshop, facilitated by Dr Karyn Carson, a speech pathologist from Flinders University. This has led us to further work in 2018 to refine our whole school approach to Reading.

A whole school professional learning was undertaken in the area of Growth Mindsets where we have been exploring and learning about the importance of 'habits of mind' and 'learning dispositions' and the impact they have on student achievement and wellbeing.

STEM (Science, Technology, Engineering Maths) has become an increasingly important learning area. In 2017 3D printing was introduced to Craighburn with teachers Lisa Sporn and Andrea Grant participating in a DECD 3D printing project using the Makers Empire Software.

The BYO iPad program (voluntary) continued to build in 2017, with over 250 students in Years 2-7 bringing their iPad to school to support their learning.

From a learning data perspective, our NAPLAN results in 2017 were pleasing in that student growth in Reading and Numeracy in Years 5 and 7 showed higher percentages of students demonstrating Standard of Educational Achievement than over recent years. Similarly, there was evidence in the retention of students in the higher bands in numeracy, Year 7. These results reflect the collective work of our teaching and support staff. In 2018 we will continue to monitor and track students' achievement particularly in the areas of Reading and Numeracy and look to strengthen our teaching pedagogies in order for each child to progress with their learning.

Specialist Learning Areas

Our specialist learning areas have also been important in their achievements in 2017. Kerry Rayner has continued to ensure that music and performing arts are an essential part of our school's learning programs. Karen Pettman has continued to provide excellent work in all programs relating to school sport along with support from Geoff James. Carly Smith has done a terrific job in promoting the German program and is now in an ongoing position with us. John Spurr and Ros Williams have also shown great commitment and enthusiasm in teaching science, which culminated in our first Family Maker evening in Term 4. Catherine Chambers, our Pastoral Support Worker, is now a very integral and important part of our school team. Her ongoing support to this community has been valued and appreciated.

School Services

I would also like to give credit to our Out of School Hours Care staff under the leadership of Kylie Preece. This very well organised and professional staff has continued to conduct a smooth and effective service for the Craighburn Community. We especially acknowledge the support from the OSHC team and school community in the April school holidays whilst landscaping works were undertaken.

Likewise our Canteen has provided a terrific service to our school children and staff. A big thank you to Sue and Sue for their efforts in managing the canteen on a daily basis as well as coordinating services for special days such as Sports Days. The support of the canteen volunteers has also been invaluable.

Governance

Our school is very fortunate to have a Governing Council that is dedicated on making our school a great one. All members of the Governing Council have understood the role of governance and their support for the school leadership team, staff, students and community. I would like to sincerely thank all members for their contributions and support. To our retiring members I give special thanks and recognition of your work.

An effective Governing Council supports their school community in times of need. Last year, our school gained significant nation-wide attention for its annual student-initiated charity fundraiser at the end of Term 3. The support, advocacy and leadership from every member of our Governing Council was outstanding. A relatively unknown primary school from the southern foothills of Adelaide gained national and international attention as it managed to endear the broader Australian community to raise much needed funds for girls education in Africa. A mighty fine achievement and credit to the Mrs Hepworth's Year 5 class for leading the way.

I would like to acknowledge Kerrin Burrow, our Governing Council Chairperson, for her excellent leadership and especially her support to me in my role as Acting Principal and Principal. Similarly, I pass on my thanks to every member of the 2017 Governing Council for your work and support of our great school community, which included Finance, Environment, Fundraising, Sports, Canteen and OSHC.

Craighburn School remains ready to continue to embrace the ongoing challenges of not just being a 'good school' but by being a truly great one. The keys to this will be our focus on meeting the learning needs of today's learners and working collaboratively to learn from and with each other. I look forward to providing ongoing leadership in these endeavours.

Thank You
Paul Luke – Principal

Chairperson's Report

In 2017, we had a very dedicated group of parents on the Governing Council and I'd like to acknowledge their valued contribution and enthusiasm throughout the year. The Governing Council Members for 2017 were Katelyn Adams, Amelia Balmer, Kylie Basley, Steve Bottrill, Belinda Cece, Glenn Chapman, Karen Giakoumis, Donna Richards-Stone, Lisa Slate, Jane Syme and Jodie Williams. In collaboration with the Leadership team and staff representatives, the Governing Council is responsible for determining the overall vision and goals of the school and support best practice in the achievement of these goals.

I would like to acknowledge the fantastic work of the sub-committees in 2017. A group of over 50 parents and caregivers spread across 8 sub-committees including Finance Sport, OSHC, Canteen, Parents & Community Engagement, Fundraising (amalgamated in 2018 to Parent & Community Support), Environment and Uniform. They work tirelessly behind the scenes to bring us such events as Sports Day, Discos, Gala Day as well as wonderful play experiences like the Environmental Learning Centre, the 5-way swing and nature play areas.

The Leadership team of Paul Luke, Rob Warncken, Hazel Robertson and Andrea Grant continued to provide strong leadership to staff, students and the wider school community in 2017 in all aspects of school life. Your professionalism, expertise and commitment to Craighburn is to be commended, particularly during the leadership transition and the appointment of Paul as our Principal in Term 3.

I would also like to thank the teaching staff and support staff. You provide our children with a quality education working collaboratively to deliver a rich learning program, with emphasis on developing literacy and numeracy skills, personal wellbeing and encouragement for all children to achieve their very best.

A highlight of 2017 was the Do It In A Dress charity fundraiser led by Mrs Hepworth's Year 5 class in Term 3. With a little bit of extra media attention in a very short space of time, \$311,140 was raised supporting over 1000 girls in Africa to receive a school education. This is a remarkable achievement and one in which our school community should be very proud.

In Term 4 we had our first Family Maker Evening where family and friends had the opportunity in participating in a range of STEM hands on activities and challenges.

I would like to personally thank the current group on the Governing Council for a rewarding and enjoyable year and wish our outgoing members all the best in their future pursuits. I would also like to thank Amelia Balmer who retired from Governing Council in February and wish her all every success in her future direction with her business and tertiary studies.

I'd like to take this opportunity to invite any parents and caregivers who may be interested in joining our friendly and supportive team on Governing Council, it's a great way for you to have a closer look at how the school operates and to support the directions we take now and into the future.

Kerrin Burrow - Governing Council Chairperson 2017