

Academic integrity checklist for course design

Before the course starts:

- Ensure all teaching staff are familiar with [University policy/regulations around academic integrity](#) and their responsibility to promote good practice and prevent academic misconduct.

Canvas course pages:

- Include links to the University's [Academic Integrity page](#) and [Student Academic Conduct Statute](#) in your Canvas course.
- Remind students that they need to complete the [Academic Integrity course](#), and why it is important. Link to it in Canvas for students to review the content.
- Provide a clear message on where students can get academic support (e.g., Piazza, office hours, tutorials and support websites, such as [Learning Essentials](#)) and how often you will check and respond to student queries.

Assessment:

- Include the [Academic honesty declaration](#) in your assessments.
- Make sure assessments are designed to minimise the opportunities for academic dishonesty, e.g. authentic tasks, randomised questions.
- Provide rubrics or grading criteria for assessments.
- Consider group assessments, with individual components. Ensure that you discuss with students the process and challenges of group work.
- Use plagiarism detection software (e.g., Turnitin).

In class:

- Introduce academic integrity in your first lecture, discuss the importance of it with your students throughout the course.
- Discuss the different types of academic misconduct with students and provide examples. E.g., some students struggle to see the difference between legitimate collaboration and inappropriate collusion – especially in group work settings.
- Explain the grounds for applying for extensions or aegrotat/compassionate considerations to your students.

After the course ends:

- Ensure any issues related to academic integrity are discussed and commented on in the end-of-course review.