



Office of the Prime Minister's
Chief Science Advisor

Kaitohutohu Mātanga Pūtaiao Matua ki te Pirimia

INFECTIOUS DISEASE AND AMR EXPERT PANEL

MEETING 1

MONDAY 19 APRIL 2021

Timing	10.00am-3.30pm
Venue	University of Auckland City Campus Owen G Glenn Building (building number 260), 12 Grafton Road Decima Glenn Room, Level 3
OPMCSA Participants	Juliet Gerrard (co-Chair), Rachel Chiaroni-Clarke, Ellen Rykers, George Slim, Justin O'Sullivan
External Panel Members	Matire Harwood (co-chair), Anneka Anderson, David Murdoch, Jack Heinemann, Kristin Dyet, Mark Thomas, Nigel French, Sharon Gardiner
Apologies	Siouxie Wiles, Dianne Sika-Paotonu

Agenda items:

Timing	Title / topic	Lead
	<i>Karakia</i>	
10.00-10.30am	Welcome, coffee and light refreshments - Introductory remarks from the Chairs - Overview of the project	JG + MH
10.30-11.00am	Panel introductions - Each panel member to summarise their background, expertise, motivation to be part of this work and what they think the key issues and evidence we should cover are (2-5 mins each) - <i>Any questions to raise?</i> - <i>Anyone missing?</i>	All
11.00-11.15am	Terms of Reference - Clarifying the project's terms of reference - <i>Any issues?</i>	JG + MH
11.15-12.30pm	Project scope – work through the draft project scope to finalise - <i>Anything else to include?</i> - <i>Anything to exclude?</i> - <i>Any topics need more or less focus?</i>	JG + MH
12.30-1.00pm	Lunch	
1.00-1.30pm	Reference group and workshop planning - Process for open engagement - Planning for workshops at next two panel meetings - <i>Who are we missing?</i>	JG + MH
1.30-2.00pm	Communications - Transparency of panel work - Media and public engagement - <i>How do we best frame this work?</i>	JG + MH

	<ul style="list-style-type: none"> - <i>Who is our key audience?</i> - <i>Would two parallel visions be an effective tool?</i> 	
2.00-2.30pm	General discussion of meeting reading pack	All
2.30-2.45pm	Protocols and workflows <ul style="list-style-type: none"> - Emailing information to Rachel - Everything stored on shared Dropbox 	RCC
2.45-3.00pm	Finalise workstreams and confirm actions	JG + MH
3.00-3.30pm	Any other business?	