



Office of the Prime Minister's
Chief Science Advisor

Kaitohutohu Mātanga Pūtaiao Matua ki te Pirimia

PLASTICS PANEL – INAUGURAL MEETING TUESDAY, 5 FEBRUARY 2019

Timing:	10am-3.30pm
Venue:	Room 101 - Alfred Nathan House, 24 Princes St, Auckland, 1010
OPMCSA Participants:	Prof Juliet Gerrard (Chair), Dr Ben Jeffares, Dr George Slim, Dr Rachel Chiaroni-Clarke
External Panel Members:	Dr Abbie Reynolds, Dr Diane Ruwhiu, Dr Elspeth MacRae, Dr James Wright, Dr Niki Harre, Prof Olga Pantos, Dr Sarah McLaren, Dr Stephen Harris, Dr Bethanna Jackson
Apologies:	Dr Melanie Mark-Shadbolt, Prof Mark Staiger

Agenda Items:

Timing	Title / topic	Paper	Lead
10.00-10.30am	Welcome, coffee and light refreshments		JG
10.30-10.45am	Introductory remarks from the Chair		JG
10.45-11.45am	Introductions from panel members – 2-5 minute summary of your background, expertise and motivation to join the panel. Any questions to raise?		all
11.45-12.00pm	Other work streams		GS
12.00-12.30pm	Scope. Main goal for this meeting is to finalise the scope. Have we missed anything? Is the scope too broad, too narrow?		JG, GS
12.30-1.00 pm	lunch		
1.00-1.30pm	Finalise project scope		all
1.30-2.00pm	Structure of the panel, associated reference groups, timing of the process, communications. Have we missed anyone?		JG, GS
2.00-3.00pm	General discussion of the pre-reading pack. Agreed actions for next meeting		all
3.00-3.05pm	Proposed follow up meetings: 18 March & 3 June 2019		JG
3.05 – 3.25pm	Any other business?		