

Presentation rubric

Your lecturer will have specific criteria they would like you to address in your presentation so make sure your presentation fulfils this criteria. The following aims to give you an idea of elements that can be found in presentations that are of Poor to Excellent quality. Aim for Excellent!

	Excellent	Good	Satisfactory	Poor
Content	<p>Information accurate and wholly relevant to the question</p> <p>All aspects of the question addressed fully</p> <p>Appropriate examples/ justification given.</p> <p>Introduction clearly states purpose and structure of presentation/ identifies dimensions of content and gets attention</p> <p>Conclusion skilfully summarises the presentation.</p> <p>Thought provoking.</p> <p>Level of information very appropriate for audience.</p> <p>Information fully engages audience.</p>	<p>Information accurate and mostly relevant to question</p> <p>All aspects of the question adequately addressed</p> <p>Appropriate examples/ justification mostly given.</p> <p>Introduction clearly states purpose and content of presentation</p> <p>Conclusion summarises main argument(s)</p> <p>Level of information mostly appropriate for audience.</p> <p>Information mostly engages audience.</p>	<p>Information not always accurate and/or relevant to question</p> <p>Not all aspects of the question addressed</p> <p>Appropriate examples/justification not always given</p> <p>Introduction does not state clearly purpose and content of presentation</p> <p>Conclusion does not fully summarise main argument(s)</p> <p>Level of information not always appropriate for audience.</p> <p>Information does not always engage audience.</p>	<p>Information often inaccurate and/or irrelevant</p> <p>Inadequate coverage of most aspects of the question</p> <p>Appropriate examples/justification not given</p> <p>Introduction fails to state purpose and/or content of presentation</p> <p>Conclusion inadequate or missing</p> <p>Level of information not appropriate for audience.</p> <p>Information does not engage audience</p>

<p>Organisation</p>	<p>Content very clearly organised/structured</p> <p>Introduction, body and conclusion well-balanced and organised</p> <p>Transitions between and within presentations very easy to follow.</p> <p>Excellent use of timing</p>	<p>Content mostly clearly organised or structured.</p> <p>Introduction, body and conclusion clearly organised</p> <p>Transitions between and within presentations mostly easy to follow.</p> <p>Mostly good use of timing.</p>	<p>Content not always clearly organised or structured.</p> <p>Introduction, body and conclusion mostly well organised</p> <p>Transitions between and/or within presentations not always clear.</p> <p>Uneven timing or too long/short</p>	<p>Content disorganised and unstructured.</p> <p>Introduction, body and conclusion disorganised</p> <p>Transitions between and/or within presentations not clear or missing.</p> <p>Poor use of timing/far too long/short.</p>
<p>Visual Aids</p>	<p>Expert use of software for delivery</p> <p>An appropriate number and/or range of visual aids, which work seamlessly in an online environment.</p> <p>Visual aids very clear and easy to read.</p> <p>Visual aids very appropriate to content.</p> <p>Visual aids very well-integrated and enhance presentation.</p>	<p>Good use of online software for delivery</p> <p>An adequate number and/or range of visual aids which work well in an online environment</p> <p>Visual aids mostly clear and easy to read.</p> <p>Visual aids mostly appropriate to content.</p> <p>Visual aids mostly well-integrated.</p>	<p>Competent use of online software for delivery</p> <p>A limited number and/or range of visual aids which are inappropriate for an online environment.</p> <p>Visual aids not very clear /easy to read.</p> <p>Visual aids not always appropriate to content.</p> <p>Visual aids not always well-integrated.</p>	<p>Naive use of online software for delivery</p> <p>Few or no visual aids or aids which fail to work in an online environment.</p> <p>Visual aids not clear/easy to read.</p> <p>Visual aids not appropriate to content.</p> <p>Visual aids not integrated with content.</p>

Delivery	<p>Delivery very audible and clear.</p> <p>Delivery very enthusiastic and persuasive.</p> <p>A very good, steady pace maintained.</p> <p>Excellent audience eye contact and gestures.</p> <p>Confident delivery with minimal use of notes.</p> <p>Delivery fully engages audience.</p> <p>Excellent stance/body language.</p>	<p>Delivery mostly audible and clear.</p> <p>Delivery mostly enthusiastic and persuasive.</p> <p>A good steady pace mostly maintained.</p> <p>Mostly good audience eye contact and gestures</p> <p>Mostly confident delivery with little reliance on notes.</p> <p>Delivery mostly engages audience.</p> <p>Good stance/body language.</p>	<p>Delivery not always audible and/or clear.</p> <p>Delivery inconsistent or needing more enthusiasm and/or persuasion</p> <p>An uneven pace or too fast or slow.</p> <p>Inconsistent or minimal eye contact and/ or gestures.</p> <p>Unconfident or inconsistent delivery and/or too much reliance on notes.</p> <p>Delivery does not always engage audience.</p> <p>Uneven or unconfident stance</p>	<p>Delivery not audible and/or clear.</p> <p>Delivery lacking in enthusiasm and/or persuasion.</p> <p>Very uneven pace/much too fast/slow.</p> <p>No eye contact and/or gestures.</p> <p>Poor delivery and /or heavy use of notes/reading.</p> <p>Delivery fails to engage audience.</p> <p>Poor stance/body language.</p>
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