

CV19 Quick Reference Guide: Off-shore student enrolment 1205



Document info	Document Owner: BRP Students Programme	Document Creator: Dianne Howard	Last Updated: 17 July 2020
Context	<p>This is a guide to looking up and dealing with queries about off-shore Semester Two 2020 enrolments, for international students and any domestic students trapped overseas due to Covid-19 travel restrictions</p> <p>This is a shifting environment, and information in this QRG is subject to change</p>		
Terminology	<p><i>Off-shore</i> in this context refers to any location outside New Zealand</p> <p><i>International student</i> is any student who does not hold New Zealand citizenship or permanent residency status</p>		
Business rules – eligibility	<ul style="list-style-type: none"> These options apply only to Semester Two 2020 Students must be off-shore – these remote study options are not available to students in New Zealand 		
Business rules – enrolment	<ul style="list-style-type: none"> Students studying at China Learning Centres can self-enrol in CLC classes Other off-shore students can self-enrol in on-campus classes as usual, and their enrolment will be changed to an online off-shore class The standard enrolment deadlines apply for students studying remotely for Semester Two 2020 i.e. 7 August changes to Semester Two enrolments without financial or academic penalty, and 21 August for double-semester courses starting in Semester Two Incorrect enrolments should be assigned to Records, Enrolment and Fees to be corrected 		
Business rules - location	<ul style="list-style-type: none"> Location flags are not visible to students MicroStrategy report on EFTS and Location includes a breakdown of the location logic (copied below) <p>Students with 1 or 2 login countries</p> <ol style="list-style-type: none"> If their login country is NZ, then they are "IN" NZ. If their login countries are non NZ locations, then they are "OUT" NZ. <p>Students with more than 2 login countries</p> <ol style="list-style-type: none"> If they are in Accommodation data, then they are "IN" NZ. If not in Accommodation data, but their INZ status is "In NZ", then they are "IN" NZ. If not in Accommodation data and their INZ status is "Outside NZ", then they are "OUT" NZ. Every other cases are "Unknown". <p>Students have no Single Sign On country</p> <ol style="list-style-type: none"> If they are in Accommodation data, then they are "IN" NZ. If not in Accommodation data, but their INZ status is "In NZ", then they are "IN" NZ. If not in Accommodation data and their INZ status is "Outside NZ", then they are "OUT" NZ. Every other cases are "Unknown". 		
Business rules - assessment	<ul style="list-style-type: none"> All assessments and exams for off-shore remote classes will be held online Semester Two assessment policy is currently being written 		
Info for students – China Learning Centres (CLC)	<p>https://www.auckland.ac.nz/en/students/student-support/remote-learning-support/international-students/china-learning-centres.html</p>		
Info for students - Study options	<p>https://www.auckland.ac.nz/en/students/student-support/remote-learning-support/international-students/studying-online.html</p>		

Check for online courses

CS9: Check class roster

Filepath: Curriculum Management > Class Roster > Class Roster

The class section column in this report indicates where the enrolment is based. Clicking on the appropriate stream will bring up that class list, or you can run for a specific off-shore campus

Prompts:

Term = 1205

Subject Area = Subject (e.g. MATHS)

Catalog Nbr = Course number (e.g. 108)

Class Section = leave blank to bring up all sections or enter the first two digits of the codes on the right to bring up these sections only

Class section

NFxx	China Learning Centre students enrolled at Northeast Forestry University
SWxx	China Learning Centre students enrolled at Southwest University
OOxx	International students who are overseas and enrolled to study remotely (Offshore, on-line)
NOxx	Domestic students who are overseas and enrolled to study remotely (NZ, on-line)

CS9 example: ASIAN 140 – class roster (all sections)

Class Roster

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Search Criteria

Academic Institution UOFAK

Term 1205

Subject Area ASIAN

Catalog Nbr 140

Class Nbr

Class Section

Session

Course ID

Course Offering Nbr

Search

Clear

Basic Search

Save Search Criteria

Search Results

View All

First 1-19 of 19 Last

Academic Institution	Term	Subject Area	Catalog Nbr	Class Nbr	Class Section	Session	Course ID	Course Offering Nbr	Description
UOFAK	1205	ASIAN	140	30628	L01C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31232	T01C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31278	T02C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31566	T03C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31611	T04C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31934	T05C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	32191	T06C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	32222	T07C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	36232	SWL1	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	36233	NFL1	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	36236	OO11	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31052	L01C	Regular	037133	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31172	T01C	Regular	037133	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31266	T02C	Regular	037133	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31270	T03C	Regular	037133	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31295	T04C	Regular	037133	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31395	T05C	Regular	037133	1	New Zealand and Asia

Click on OO (online-offshore) to show enrolments in that section

Search Results

View All

Academic Institution	Term	Subject Area	Catalog Nbr	Class Nbr	Class Section	Session	Course ID	Course Offering Nbr	Description
UOFAK	1205	ASIAN	140	30228	L01C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31232	T01C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31278	T02C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31566	T03C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31611	T04C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	31934	T05C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	32191	T06C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	32222	T07C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	36232	SWL1	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	36233	NFL1	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140	36236	OO11	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31022	L01C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31172	T01C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31266	T02C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31270	T03C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31295	T04C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31395	T05C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31470	T07C	Regular	037132	1	New Zealand and Asia
UOFAK	1205	ASIAN	140G	31475	T06C	Regular	037132	1	New Zealand and Asia

Class Roster

2020 Semester Two | Regular Academic Session | The University of Auckland | Formal Award

ASIAN 140 - OO11 (36236)
New Zealand and Asia (Lecture)

Days and Times	Room	Instructor	Dates	Course Topic
TBA	TBA	Staff	27/07/2020 - 23/11/2020	

*Enrolment Status


Enrolment Capacity 50 Enrolled 1

Enrolled Students

Personalize | Find | First 1 of 1 Last

Select	ID	Name	Grade Basis	Units	Program and Plan	Level
<input type="checkbox"/>	[REDACTED]	[REDACTED]	Graded	15.00	Bachelor of Science - Computer Science/Statistics	1-119 Points

Canvas: course sections



ASIAN 140/ASIAN 140G > Settings

2020 Semester Two

Account

Admin

Dashboard

Courses

Groups

Calendar

Inbox

Course Details
Sections
Navigation
Apps

Course Sections

- ASIAN 140 Lecture L01C (32 Users, SIS ID: 1205-1-30628)
- ASIAN 140 Lecture L009 (0 Users, SIS ID: 1205-1-36373)
- ASIAN 140 Lecture NFL1 (2 Users, SIS ID: 1205-1-36233)
- ASIAN 140 Lecture OO11 (1 User, SIS ID: 1205-1-36236)
- ASIAN 140 Lecture SWL1 (0 Users, SIS ID: 1205-1-36232)
- ASIAN 140 Tutorial T01C (8 Users, SIS ID: 1205-1-31232)
- ASIAN 140 Tutorial T02C (9 Users, SIS ID: 1205-1-31278)
- ASIAN 140 Tutorial T03C (6 Users, SIS ID: 1205-1-31566)
- ASIAN 140 Tutorial T04C (5 Users, SIS ID: 1205-1-31611)
- ASIAN 140 Tutorial T05C (0 Users, SIS ID: 1205-1-31934)
- ASIAN 140 Tutorial T06C (0 Users, SIS ID: 1205-1-32191)
- ASIAN 140 Tutorial T07C (6 Users, SIS ID: 1205-1-32222)

Checking location for individual students

CS9: Enrolment summary

Filepath: Records and Enrollment > Enrollment Summaries > Enrollment Summary

You can check location by class section (if student is enrolled), or by the service indicator (if not)

Off-shore enrolments

Enrollment Summary

Term Statistics

Term: '20 Sem2

Career: Award

The University of Auckland

[Print Study List Report Manager](#)

Find First 1-8 of 8 Last

Class Nbr	Subject	Catalog	Session	Section	Status	Status/Reason	Acad Prog	Grading Basis	Units Taken
36236	ASIAN New Zealand and Asia	140	Regular Lecture	OO11	Enrolled	Enrolled	BSC	Graded	15.00

If no off-shore enrolments, click on PSI  to see location flag

Location is currently indicated by a service indicator (mislabelled GST – it's actually a location flag). This service indicator is not visible to students. The location service indicator has three reason codes, with two more on the way:

Current reason codes

IN	Data shows student is in NZ
OUT	Data shows student is out of NZ
UNKNOWN	Physical student location unknown

To be added shortly ...

SRIN	Student self-reported as in NZ
SROUT	Student self-reported as out of NZ

Manage Service Indicators

Display

Effect All

Institution The University of Auckland

[Refresh](#)

[+ Add Service Indicator](#)

Service Indicator Summary

Personalize | Find | View All |  |  First 1-2 of 2 Last

Code	Code Description	Reason Description	Institution	Start Term	End Term	End Term Description	Start Date	End Date
FFU	TEC Eligibility Unknown	TEC Eligibility Unknown	UOFAK	1190	'19 SumSch		01/01/2019	
GST	Location	Data shows student is in NZ	UOFAK	1203	'20 Sem1		02/07/2020	

Reporting: Identifying and monitoring student location

SMR: EFTS and Student Location report

Filepath: UOA > Shared Reports > Students and Applicants > EFTS > PQO > Student Location

FILE
2020 Students Location Summary : Page 1

Logic for In or Out of NZ
2020 Students Location Su...
2020 Students Location Progr...
China Learning Centre Tracking
Out of NZ Only
All Students

Filters

Progression Fundl...

(All)

Residency Status Descr

(All) Locz

Term Group

Semester 2

Course Lvl Progress...

(All)

Country Of Citizenship

(All)

Permanent Resident

(All)

2020 Students Location Summary

Faculty (Teaching)	Department (Teaching)	Progression Funding Src	In or Out of NZ	Efts Actual YTD	Headcount
Total				2,088.4	4,634
Arts	Total			249.0	1,038
	Cultures, Languages & Linguist	International full fee	IN	58.0	316
			OUT	38.6	227
			Unknown	4.1	21
	Humanities	International full fee	IN	27.7	162
			OUT	14.4	97
			Unknown	1.5	8
	Maori and Pacific Studies	International full fee	IN	3.7	25
			OUT	1.5	11
				Unknown	0.1

Location data as at 17/07/2020 10:06:13 EFTS data as at 17/07/2020 [More information including data definitions](#)

Draft workflow for international student enrolment – Semester Two 2020

Service Lead = Records, Enrolment and Fees

Approximate numbers

Around 6,000 international students;
600 EOIs for a China Learning Centre; xxx remote; xxx in NZ; xxx unknown

