



Date and Time: 04 May 2018 10AM

Venue: The Great Hall, Clock Tower (105-101)

Chairperson: Kevin Morris

Groups	ITS L&T Innovation Services - Operations	Viral Shah, Samantha Smart, Chris Okey, Radhini Sabanayagam, Shareeni Kala
	Canvas Facilitators	Chun Li, Sophie An
	Director of Learning & Teaching	Dr Kevin Morris

Past month topics	Details	Comments
Turnitin	<ul style="list-style-type: none"> • Turnitin issue - where submissions are found in Turnitin but NOT in Canvas has been resolved. • Continuing our efforts to provide a solution for courses that need to customise the Max Grade points in Turnitin assignments (to differ from the Canvas assignment points) 	
Gradebook export	<p>Courses with students who have accented names to continue using the workaround of clearing the content of the Student Name column(s) without removing the actual columns.</p> <ul style="list-style-type: none"> • Will follow-up again with our CSM 	
Help links in the global menu		

Group/ Topic	Items
ITS L&T Innovation Services- Operations	<p>Toolbox update:</p> <ul style="list-style-type: none"> • Digitisation & marking of paper based- assessments
	Reminder for all Faculties, disciplines to update their (bulk) course access lists
L&T Canvas Facilitators	<p>Creating and managing groups in Canvas:</p> <ul style="list-style-type: none"> • Enabling the option to <i>'require group members to be in the same section'</i> • 200 groups limit

Chun Li on embedding content into Canvas pages